

## MULBARTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at 7.30pm on Monday 6<sup>th</sup> June 2016.

Councillors present:-

Peter Leigh     Bev Leek     Richard Tucker     John Joyce

Steve Sewell     Victoria Goff     Derek Aldous

**First Public Session.**

**1.1 Police Report.**

PCSO Sore reported that since the last meeting and midnight 5<sup>th</sup> June there were no reported crimes and no calls relating to noise, nuisance or antisocial behaviour.

Cllr Sewell reported that he had contact SNC Environmental Services concerning two abandoned cars in the village. PCSO Sore reported that he was aware of these and that he had been informed that the owners had been written to and the matter was being dealt with.

There were no questions from the public or Councillors for PCSO Sore.

**1.2 District and County Councillors' Report.**

Cllr Leigh reported that Cllr Legg was unable to attend this evenings meeting.

Cllr Foulger gave his apologies for his Annual Parish meeting report about devolution and that NCC were now going to join with Suffolk with Cambridge and Peterborough joining together although all would join for limited aspects. Once purgatory, for the Referendum, has passed there is likely to be a lot more discussed and information available.

Cllr Leigh reported that MPC would like to express their dissatisfaction of the re-surfacing work on Cuckoofield Lane and that the Office had received no notification of the scheduled work or road closure. Cllr Foulger reported that he had a meeting this week at County Hall and would raise the matter then. It was reported that the pavement repairs by the School had been completed to a good standard.

**1.3 Public Session**

Mr G Bunting wished to update those present on the Mulbarton Community First Responders Group: they now have seven fully qualified responders that have access to two full kits of equipment. They have been promoting their work on Facebook and had 13,000 views last week. Since August 2015 they have responded to 36 calls. On Saturday this week they will be at the Co-op and will at the Picnic on the Common on Sunday, to promote themselves. The Group are running a logo competition with the Schools over the next couple of months. Two members of the Group are British Heart Foundation trained to teach lifesaving skills, these sessions last for an hour and hour and cost £2 per head, anyone interested can get more details from the Group.

**2.0 To close the meeting to public participation.**

Cllr Leigh closed the meeting to public participation and formally started the Parish Council meeting.

**3.0 To receive and consider apologies for absence.**

All Cllrs were present.

**4.0 To receive declaration of interest on items on the agenda.**

Cllr Goff declared a pre-determined / prejudicial interest on item 7.0.

Cllr Tucker declared an interested on item 7.0

**5.0 To confirm and sign the minutes of the AGM and ordinary Parish Council Meeting held on 9<sup>th</sup> May 2016.**

The minutes of the meeting held on were unanimously agreed as a true record of the meeting and duly signed after proposal by Cllr Leek and seconding by Cllr Sewell.

**6.0 Finance -To receive financial report and approve invoices for payment as per schedule.**

A proposed schedule of payments was handed out for approval in addition to copies of the latest financial summary. Following proposal by Cllr Sewell and seconding by Cllr Joyce all payments were duly passed. A copy of payments is attached to these minutes.

**6.1 To approve play inspection contractor.**

Following discussion Cllr Leigh proposed that last year's contractor be engaged to complete this years report, this was seconded by Cllr Leek and this was unanimously agreed for the work to be completed during June.

**6.2 To approve contractor for skate park repairs & soundproofing.**

Cllr Leigh reported that none of the three contractors contacted had returned quotes so he would look for alternative contractors. Following discussion it was agreed for Cllr Leigh to contact the local farmer to see if he was available to lift the equipment and then it may be possible for a group of Cllrs to do the repairs and also fit the sound deadening material.

**6.3 To approve membership to CPALC (Communities, Parish & Local Councils) for Clerk and Cllrs.**

Following discussion it was unanimously agreed that all Cllrs and the Clerk would register for 12 months.

**6.4 To approve flowers as a thank you to internal auditor.**

Following discussion this was unanimously agreed.

### **6.5 To consider payment to Girl Guides for litter picking.**

Following discussion, Cllr Leek proposed that a financial contribution of £50 be made to the Girl Guides in appreciation of the litter pick that they had recently completed and for another they have planned, paid in two parts. This was seconded by Cllr Sewell and unanimously agreed.

### **7.0. To consider request from Infant School for donation towards yurt.**

Following discussion it was decided that this request was outside of the Parish Council's powers to address.

### **8.0 Update on Picnic on the Common and approval of payment to local groups.**

Cllr Leek reported that a grant had been given by SNC for the event. Plans were going well and volunteers were sought for before and after the event. Peacock pre-school would be offering free face painting and biscuit decorating; the Park Run would be holding a cake stall and had already offered help with litter picking afterwards; Blakey's will deliver the cake on Sunday morning and the marquee would be erected on Friday, arrangements have been made for this to be manned overnight.

### **9.0 To consider any planning applications.**

Cllr Sewell reported that Highways had objected to the original plans for 2016/0975 Bromedale Avenue which was why the plans had been amended and resubmitted. It has been confirmed that the four parcels of land off Norwich Road do not need EIA Screening and Cllr Sewell reported that at present there is nothing to object to and MPC would need to wait until further information is available before making a decision on any response.

Cllr Goff reported that she had attended the SNC planning session that had been interesting and the slides from the night were available if anyone wanted to look at them.

### **10.0 Correspondence requiring consideration.**

- NCC email – Parish Partnership scheme for local highways improvements. Following discussion it was noted that it would be worth investigating the costs of a traffic speed sign.
- NCC email – Invitation to devolution briefing at County Hall.
- Centenary Fields letter – following discussion it was concluded that there were not any suitable sites in the village as the deed of dedication would be too restrictive for any future growth/plans.
- SNC email – Long Stratton Area action Plan. Confirmation that the Plan had been adopted, copies available in local libraries and on the website.
- NCC email – Total Transport project. Request for information about community car sharing and other volunteer services that may provide transport.
- Email from MVHMC – confirmation that Chairman and Vice-Chair will be resigning at the AGM, date in July is yet to be decided.
- SNC email – Consultation on draft SNC Statement of Community Involvement (SIC). Public consultation running from 20 May to 15 July. More information available on their website.

### **11.0 Sub-committee/liaison officer reports.**

Following discussion all Cllrs agreed to support Cllr Leek in completing the weekly play inspections; Cllr Goff offered to complete the section covering the Common, the other Cllrs agreed to split the remaining areas between them.

Cllr Leigh reported that he had researched a solar light for the village sign, the cost would be approximately £400 and that if this was deemed reasonable he would finalise specifications and costings for the next meeting. All Cllr agreed that this was an acceptable.

Cllr Leigh reported that he had contacted Smiths of Derby, who maintain the church clock and on their next service visit they would look at options for mechanising the clock chimes and then provide a quote.

Cllr Aldous reported that no progress had been made with the Co-op and although MPC's approach so far had been friendly and constructive they current seem reluctant to progress ideas or to acknowledge that there is a problem with refuse ending up on the highway and residents gardens. It was agreed that this matter would be added to next months agenda for a formal discussion.

Cllr Joyce reported that he and Cllr Tucker would be meeting in the next couple of weeks to discuss the draft terms of reference for the Public Relations sub-committee and are planning to involve Cllr Goff because of her expertise with social media. The draft terms of reference will be brought to a future meeting of the parish council for approval.

Cllr Leigh reported that the tennis court area resurfacing was now planned for July to avoid the pre-schools being in the vicinity whilst it was being completed. Lining would not take place until four after the surface is finished.

### **12.0 To receive any items for inclusion on the next agenda.**

- Village sign light.
- Co-op waste management.
- Church clock automation of chimes.

### **To adjourn the meeting for the 2<sup>nd</sup> public session.**

Mr Jenkins, MALGA reported that he had recently attended the National Allotments Association's AGM and was encouraged from talking to other groups about the relationship between MALGA and MPC. He noted that if water had not been available at the Swamp this year then there would have been little point in trying to grow anything and felt that £15 for the water was reasonable and that the provision of water at the Rich's Trust allotments whilst may cause short term inconvenience was to be applauded as we are all custodians of the plots for the future.

There being no further business the meeting closed at 8.55pm.

The next meeting will take place on Monday 4<sup>th</sup> July 2016.

## PAYMENTS SCHEDULE:

## Payments for May 2016

Cheque Number	Recipient	Details	Net total	Vat	Amount £'s
151423	Football Club	Refund to football club – overpaid April 2016 for the 2015/16 season	1000.00		1000.00
151424	Mulbarton Infant School	Photocopying	20.83	4.17	25.00
151425	Mulbarton Church	Burial Ground Maintenance (Sept 2015)	1243.00		1243.00
151426	Norse Eastern Ltd	Monthly Grounds Maintenance	832.33	166.44	998.66
151427	9 to 5 Supplies	Toner	101.39	20.28	121.67
151428	Cameron Bryce	Maintenance on Jubilee Garden	285.00		285.00
151429	P. Leigh	Expenses - signs	18.64	2.12	20.76
151430	B.Leek	Expenses: Picnic on the Common	206.03	35.77	241.80
151431	A.Phillips	Expenses: Picnic on the Common	39.38	7.87	47.25
151432	A.Phillips	Salary	563.14		563.14
151433	HMRC	PAYE	151.16		151.16
151434	Mulbarton Parish News	Summer 2016 issue	79.31		79.31
		<b>Total for month:</b>	<b>4540.10</b>	<b>236.65</b>	<b>4776.75</b>
151435	Sound Service	Soundproofing for skate park	751.10	150.22	901.32
			5291.20	386.87	5678.07