

## MULBARTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at 7.30pm on Monday 4<sup>th</sup> July 2016.

Councillors present:-

Peter Leigh      Bev Leek      Richard Tucker      Derek Aldous

**First Public Session.****1.1 Police Report.**

PCSO Sore reported that since the last meeting and midnight 3 July there was one reported crime: theft of tools from an open truck. In the same time period there were two calls relating to noise, nuisance and antisocial behaviour, one concerning loud mopeds and the other concerning youths on the play area in Ryefield road.

Cllr Leigh reported that a recreational vehicle had been spotted on numerous occasions parking on the Common, registration details will be forwarded to PCSO Sore.

There were no questions from the public or Councillors for PCSO Sore.

**1.2 District and County Councillors' Report.**

County Councillor Foulger reported that at the full council meeting last week NCC had agreed to go ahead with a survey regarding devolution, despite seven district councils in Norfolk voting against the proposal, all in Suffolk have agreed. The survey went out today and the results from Suffolk and Norfolk are due at the end of August when a decision will be taken to see if it is to go ahead, if it does it should be up and running by April 2017. Cllr Foulger explained that Central Government will pass funds from the central pot to another level of authority closer to the action and felt that this balanced the powerhouses of the North as East Anglia had often been overlooked. In response to a question, Cllr Foulger reported that there would be £25m per annum for the area although the administration costs would come out of the money earned.

Cllr Leigh reported that Cllr Legg would be attending the meeting later.

**1.3 Public Session**

Mr Paul Clarke from Brown & Co introduced himself and reported that they were proposing to submit planning application for land on East Carleton Road and wished to discuss those plans with the Council. The plan is for six dwellings, the plans have been amended slightly since the flood assessment had been received. Planning applications have not been submitted yet as the site may be covered by SNC's "call for site". In answer to a question regarding time scales Mr Clarke reported that they were still preparing drawings so probably another month or so. There were no comments from the Council regarding the plans although it was noted that a lot of debris washes onto the road when it rains and that that Brown's & Co may wish to review the Neighbourhood Plan that Mulbarton has had adopted by SNC.

**2.0 To close the meeting to public participation.**

Cllr Leigh closed the meeting to public participation and formally started the Parish Council meeting.

### **3.0 To receive and consider apologies for absence.**

Apologies received and accepted from Cllrs Sewell, Joyce and Goff.

### **4.0 To receive declaration of interest on items on the agenda.**

Cllr Leigh declared an interest under item 11 and would leave the room during discussion.

### **5.0 To confirm and sign the minutes of the Parish Council Meeting held on 6<sup>th</sup> June 2016.**

The minutes of the meeting held on were unanimously agreed as a true record of the meeting and duly signed after proposal by Cllr Tucker and seconding by Cllr Leek.

### **6.0 Finance -To receive financial report and approve invoices for payment as per schedule.**

A proposed schedule of payments was handed out for approval in addition to copies of the latest financial summary. Following proposal by Cllr Leek and seconding by Cllr Leigh all payments were duly passed. A copy of payments is attached to these minutes.

#### **6.1 Approval of expenditure for a solar light for the village sign.**

Following discussion about how the light would be fixed, if it would cause any light pollution and estimated costs of £580, Cllr Leigh proposed that the expenditure was approved so that the light could be installed; this was seconded by Cllr Aldous and unanimously agreed.

#### **6.2 Approval of expenditure for electrical timer for War Memorial Clock chimes.**

Cllr Leigh reported that the quote for supplying and installing an automatic pull off unit to the front of the clock case to automate the bell chimes had been received and was £1178. Following discussion when the consensus was that it was a lot of money when there is nothing wrong with the bells or clock and the turning on and off of the chimes could be done manually, it was unanimously decided not pursue this option further although there may be cheaper options/sources to achieve the same result that may be looked at a later date.

#### **6.3 To approve enhancement of pedestrian access to the Common and repair surface by talking book.**

Cllr Leigh reported that the main entrance to the Common could do with enhancing similar to that which was done to the entrance opposite the surgery and also the surface by the talking book needed to be raised to assist drainage. It was unanimously agreed that Cllr Leigh could source quotes for presentation at the next meeting.

#### **6.4 Approve expenditure for anti-roosting spikes above swings in the Meadows play area.**

Following proposal by Cllr Leigh and seconding by Cllr Leek it was unanimously agreed to purchase anti roosting spikes for above the swings at the Meadows, at an approximate cost of £100.00.

### **6.5 Approve expenditure of litter pick prize money from SNC.**

It was reported that MPC had received £200 from SNC's litter pick prize draw for the last litter pick in addition to the £20 for completing the pick. Cllr Leek reported that SNC required details of what the money would be spent on and the proposal was to use it towards tidying up the hedges and trees in the Meadows area that would in turn make the area easier to manage and litter pick. It was unanimously agreed that quotes would be presented at the next meeting.

### **7.0. Financial support to Church for floodlighting of tower.**

Cllr Leigh reported that he had a request from the Rector for financial support towards the cost of lighting the church which costs approximately £300 – 400 annually. Following discussion, when it was noted that tower and floodlights were not part of MPC's commitment to the war memorial, it was concluded that the church should be referred to MPC's grant policy and apply in the same way other organisation do for a one off grant.

### **8.0 To discuss draft terms of reference for Public Relations subcommittee.**

Cllr Tucker presented on behalf of the public relations subcommittee, draft terms of reference for a communications committee. Without a proposer or seconder, this item was withdrawn.

### **9.0 Approval of new electrical contractor for floodlights.**

Cllr Leigh reported that following the lack of contact from the previous contractor another four contractors had been asked to quote for the work, of these only one had replied and provided a quote. Cllr Leigh proposed that this contractor be approved to complete the work, this was seconded by Cllr Leek and unanimously agreed. It was also agreed to request an additional quote for the main switch gear whilst the contractor was on site and to seek technical support for looking into the refurbishment of floodlights around the hard court area; Cllr Leigh would act as the coordinator for this.

### **10.0 Latest on Co-op.**

Cllr Aldous reported the progress to date and after nearly two years he had finally managed to talk to the Head of food operations who was due to call him again at the end of the week. Cllr Aldous reported that the next step may be a letter from the Clerk although at the moment progress was friendly and constructive and although all want to support the store the waste issue needs to be resolved.

### **11.0 To consider any planning applications.**

Cllr Leigh left the room whilst planning application 2016/1513 was discussed.

2016/1513 – works to tree in conservation area, Rye House, Rectory Lane. It was noted that MPC do not normally comment on this type of application, there is no consultation reply form sent by SNC

for completion. It was unanimously agree to follow the normal process for this application and move on to the next application.

Cllr Leigh returns.

Two further notifications have been received, neither of which require a consultation reply.

2016/1461 – The Birches, Swainsthorpe Road, notification of prior approval for a proposed change of use of an agricultural building to a dwelling house (QA and QB) following application 2015/2771.

2016/1495 – 109 Broomdale Avenue – certificate of lawful use for proposed dormer window to rear, velux rooflights to front for loft conversion.

### **12.0 Correspondence requiring consideration.**

- NCC notice of application under s.19 of the Commons Act 2006 for the correction of the common land register at Mulbarton by the removal from the common land registers of a section of the property curtilage at Dairy farmhouse, Norwich Road, Unit number CL46.
- SNC correspondence relating to Electoral Review of South Norfolk – details available on SNC and MPC websites.
- Email from Mrs Carter – wishing to name a cycle/path way after Mr Tungate. There were no objections to this request, it was also suggested that Mr Charlie Yallop could be remembered in this way also.
- Anglian Water email – information on adoption of some private pumping stations.

### **13.0 Sub-committee/liaison officer reports.**

Cllr Leigh reported that the sound proofing on the skate park had been completed and under budget. It was also reported that that the Park Run after inspection last week had decided not to run on the Common and had used the alternative route around Orchard Park, this was considered a good move by the Park Run team.

Cllr Leigh reported that the play equipment safety report had been completed though the report has not yet been received. The play bark order that was postponed a few weeks ago due to the Common being too wet has been rescheduled for next week, details will be communicated to Cllrs once confirmed. There appears to be moles at the play area at the Meadows, Clerk to contact local pest controls to investigate possible solutions.

Cllr Leigh reported that there were no updates from the Commons Steering committee.

Cllr Leek reported that both allotment sites were fully occupied and that the next MALGA social evening BBQ was scheduled for Wednesday 13<sup>th</sup> June at 7.30pm. There has been no new correspondence regarding the planned allotment sites at Long Lane.

Cllr Leigh reported that the tennis court resurfacing had been delayed due to the weather and was now planned to commence at the beginning of the school holidays as it had been agreed that it would not be completed whilst the pre-schools were on site.

### **14.0 To receive any items for inclusion on the next agenda.**

No councillor at this time wished to add any items onto the next agenda.

**To adjourn the meeting for the 2<sup>nd</sup> public session.**

Cllr Legg reported that on the subject of devolution, the introduction of another tier of local government, and with four districts in Norfolk voting against it he had personal reservation about the subject. Cllr Legg reported that he quite regularly looks at the Mulbarton community noticeboard and felt that their controls were now fairly strict. With regards to the earlier mentioned correction to the commons land register Cllr Legg reported that there were several properties that may have been incorrectly included and SNC were planning on charging the owners for correction.

The abandon cars reported at previous meeting have now been removed.

In response to a question from Cllr Leigh about the S106 money that had been earmarked for the School, Cllr Legg reported that he has a meeting with the monitoring officer this week as the £150,000 allocated to the schools has been put into the local authority education pot, against the wishes of the planning authority committee and NCC were stating that this was to pay for the refurbishment of the classrooms for the increased intake in September. Cllr Legg felt this had all been done without consultation or transparency.

It was reported that a number of HGV's are parking on Broomdale Avenue to use the Co-op as they are not allowed to park on Cuckoofield and this is causing an issue for other traffic exiting the store. It was suggested that an additional sign, similar to those on Cuckoofield, is needed.

There being no further business the meeting closed at 9.15pm.

The next meeting will take place on Monday 1<sup>st</sup> August 2016.

## PAYMENTS SCHEDULE:

Cheque Number	Recipient	Details	Net Total	VAT	Amount
151436	Scouts	Table & Chair hire for picnic	50.00		50.00
151437	Community First Responders	Attendance at picnic	50.00		50.00
151438	Girl Guides	Litter pick	25.00		25.00
151439	Blakeys Bus Café	Birthday cupcake flag	150.00		150.00
151440	Anglian Water	Meadows's allotments	14.39		14.39
151441	John Joyce	CPALC membership	20.00	4.00	24.00
151442	Norse Eastern ltd	Monthly Grounds Maintenance	832.22	166.44	998.66
151443	Mulbartons Peacocks Preschool	Facepainting & biscuit decorating support at Picnic	150.00		150.00
151444	P Leigh	CPALC membership	20.00	4.00	24.00
151445	B Leek	CPALC membership & expenses for picnic	115.95	18.43	134.38
151446	A Phillips	CPALC membership, postage stamps & auditor flowers	72.81	4.00	76.81
151447	A Phillips	Salary	563.34		563.34
151448	HMRC	PAYE	150.96		150.96
151449	MVHMC	Jan - June 2016 Room Hire	90.00		90.00
151451	Victoria Marques	Marquee for picnic	971.25	194.25	1165.50
TOTAL			3275.92	391.12	3667.04