

## MULBARTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at

7.30pm on Monday 3<sup>rd</sup> October 2016.

Councillors present:-

Peter Leigh Bev Leek Richard Tucker Derek Aldous John Joyce Steve Sewell

Following item 3: Adam Banham

**First Public Session.**

**1.1 Police Report.**

PCSO Sore reported that since the last meeting and midnight last night there one reported crime: burglary other than dwelling at the building site at Oakley Park, it is not believed that anything was taken. In the same period of time there were two calls relating to noise, nuisance and antisocial behaviour: one involving loud music at a premises on the Rosery and the other youths around the Co-op. PCSO Sore reported that all lines of enquiries, following the spate of damage reported over the summer by MPC, have been exhausted. PCSO Sore reported that he had spoken to a number of youths in the village in front of their parents and has also issued a press release.

There were no questions from the public or Councillors for PCSO Sore.

**1.2 District and County Councillors' Report.**

Cllr Foulger reported that the saga of devolution continues; NCC have a full council meeting in two weeks' time after which he will hopefully know more to report at the next meeting.

Cllr Legg reported that he was liaising with SNC about the bin emptying issues within the village as there had now been five occasions that bins had not been emptied on the correct day. With regards to reports that the bin lorry had been spotted in the Co-op car park, Cllr Legg noted that the crews were now doing three routes a day over ten hours and would no doubt be entitled to a break within this time.

There were no questions from the public or Parish Councillors.

A member of the public raised concerns regarding the allotments at the Rich's Trust site and the neighbouring development. Cllr Leigh replied that the Rich's Trust needs to follow this up as the last time they had spoken to SNC Planning department they were told there was no planning application submitted by the developers for that area of land.

A member of the public asked for clarification when bin collections were not completed. It was confirmed that the bins are usually emptied the following day; residents do not have to wait another two weeks.

## **2.0 To close the meeting to public participation.**

Cllr Leigh closed the meeting to public participation and formally started the Parish Council meeting.

## **3.0 To receive and consider apologies for absence.**

Cllr Leigh reported that Cllr Victoria Goff had notified him today of her decision to resign from the Parish Council. All councillors were in attendance.

## **4.0 Co-option of Councillor**

Cllr Leigh introduced Mr Adam Banham who wished to be co-opted onto the Parish Council. This motion was proposed by Cllr Leigh, seconded by Cllr Leek and was duly passed unanimously. Mr Banham signed the requisite paperwork before joining the Council.

## **5.0 To receive declaration of interest on items on the agenda.**

No councillor upon review of the agenda felt it necessary to make a declaration of interest.

## **6.0 To confirm and sign the minutes of the Parish Council Meeting held on 5 September 2016.**

The minutes of the meeting held on 5 September 2016 were unanimously agreed as a true record of the meeting and duly signed after proposal by Cllr Leek and seconding by Cllr Tucker.

## **7.0 Finance -To receive financial report and approve invoices for payment as per schedule.**

A proposed schedule of payments was handed out for approval in addition to copies of the latest financial summary, it was noted by the Clerk that no Norse invoice had been received for September. Following proposal by Cllr Leek and seconding by Cllr Tucker all payments were duly passed. A copy of payments is attached to these minutes.

### **7.1 To approve costs for bridle path signs.**

Following discussion Cllr Sewell proposed that contractor 1, with the option of having hand carved letter should be approved, this was seconded by Cllr Aldous. The subsequent vote was six in favour and one against.

### **7.2 To approve costs for re painting the skate park ramps.**

It was reported that there had been no further contact from the person who had offered earlier in the year to graffiti paint the skate park area. Following discussion it was agreed to paint the sides of the equipment with anti-graffiti paint. Cllr Leigh stated that he would measure the area and produce a work scope for the next meeting.

### **7.3 Church clock chimes – local resident offer of grant towards costs.**

Cllr Leigh reported that further to previous discussions regarding automating the church clock bells, when it was decided the costs outweighed the benefits, a local resident and their spouse had offered MPC a match funding donation towards the costs, their only stipulation being that they wanted the last bells of the evening to be at 10pm and start again at 7am. Following discussion it was agreed that this was a very generous offer and that MPC should advise the Church of it and encourage them to submit a grant request for the remainder of the cost.

#### **8.0 To agree work scope for floodlights on hard court and upgrading CCTV coverage.**

Cllr Leigh reported that he had been unable to arrange with the electrical contractor for an on-site meeting but that provisional cost were c£3200 to replace the lights and install a smart card meter; these costs were subject to confirming the set up on the main board inside the village hall. Following discussion it was agreed in principle to do this work. Following further discussion about the area it was agreed that the Clerk with Cllrs Tucker & Leigh would look at income/costs so that the facility could be run on a cost neutral basis and look at commercial booking packages.

#### **9.0 Request from Mulbarton Peacocks for financial support for a community Christmas event.**

Cllr Leigh read out a letter from the Chair of Mulbarton Peacocks Preschool asking for sole use of the main car park on Sunday 11 December 2016 when they are planning a Christmas Fair in conjunction with Puddleducks and to borrow MPC's Christmas tree, decorations and Santa outfit. There was also a request for a financial contribution towards the event.

Following discussion it was agreed in principle that they could use the car park though more detail is requested. In relation to financial support the Clerk is to send a grant application to group, so this can be discussed at the next meeting. There were no objections to the Preschool borrowing decorations etc. for the event.

#### **10.0 Request from the Football Club to site a changing room block on Mulberry Park.**

Following discussion it was agreed that in principle MPC supports the request however the Football Club will need to check if planning permission is required and if so make the necessary applications; they will also need to discuss and obtain an agreement with the Scouts about using the sewage system that runs from their facilities and with regards to the electrical supply before any formal decision is made.

#### **11.0 To consider any planning applications.**

No new applications have been received.

It was noted that there are potential further road works due around the Co-op Store area of the village as the store has advice notices displayed about temporary flow reversals in the car park. MPC have not been notified of any further road work. All notices are now displayed on the Council's website.

### **12.0 Correspondence requiring consideration.**

- A summary of comments from a resident received by Cllr Tucker was read out. It was discussed that the tidy up at the Meadows was long overdue and that the hedges were cut at the correct time of year. Cllr Leigh reported that he had received negative and favourable comments from dog walkers and allotment holders alike and neither group were being favoured.
- Email from Jill Wright thanking MPC for supporting the Welcome to Mulbarton afternoon.
- Email from SNC confirming that BT have started their 90 day consultation period to remove the phone box on Cuckoofield Lane. It was noted that no calls had been made from this box in the last 12 months.
- Email from Scouts confirming their insurance details and risk assessment for their fireworks display on 5 November 2016.
- Norfolk Wildlife Trust email – the survey undertaken on the Common are still to be collated and a management statement written. Once this is completed MPC would be notified, there was also an offer to present the findings at a Parish Council meeting. Following discussion it was suggested that rather than attending a meeting the NWT could hold a village meeting/presentation.

### **13.0 Sub-committee/liaison officer reports.**

Cllr Leigh reported that the work to install a new bench on the Common was now completed. The swings on the Common have been repaired and the safety notices on all swings have now been put up. Cllr Leigh reported that some trimming/tidying up was needed on the Common; the Commons Steering Group is due to meet again next month.

Cllr Aldous reported that further to previous discussions he has had confirmed that the day time bus service in Mulbarton does not receive any public funding and is run as a commercial enterprise. The Sunday and evening services do receive public funding so the Company can be held to the terms of their contract. These contracts are renewable annually in August with the process starting in March. Cllr Aldous suggested that it may be worth considering having a strategy to be involved in commenting on the public funded services and possibly persuade another company to run a day time service.

Cllr Aldous reported on the Greater Norwich Local Plan meeting that he had attended. Following discussion it was agreed that Cllrs Aldous and Joyce would discuss further to produce some recommendations for MPC to review and how the Mulbarton Neighbourhood Plan affects the Greater Norwich local plan/supports the village's interests.

Cllr Tucker reported back on the future of health and social care in Norfolk and Waveney meeting that he and Cllr Joyce had attended. It was discussed that there is a predicted expenditure rise of £400m and the project is looking at how health and social care can be reconfigured to meet the demands of the future with all relevant parties working together. The plan is to be submitted in October; there are no plans to release a copy to the public and requests by Cllrs Tucker and Joyce for copies of the presentation slides have not been acknowledged.

Cllr Leek reported that MALGA's AGM is in November and the water on the allotment sites will be turned off at the end of the month.

**14.0 To receive any items for inclusion on the next agenda.**

- Grounds maintenance contract for 2017
- Skate park painting costs
- Preliminary budget discussions

**To adjourn the meeting for the 2<sup>nd</sup> public session.**

A resident raised a concern about using smart meters for the floodlights. It was clarified that the plan is to use smart cards that are linked to the appropriate metre and not a smart metre that is installed in residential properties. Useful website for local roadworks: [roadwork.org](http://roadwork.org).

With regards to the adopted phone box, Cllr Leigh reported that the phone box in Honningham had been modified to be a local knowledge source and that Cllrs may wish to view and see if it would be applicable to Mulbarton. It was noted that the phone box does need painting.

There being no further business the meeting closed at 9.00pm

The next meeting will take place on Monday 7 November 2016.

## Payments for September 2016

Cheque Number	Recipient	Details	Net total	Vat	Amount £'s
151476	Mulbarton Church	Church yard maintenance	1259.00		1259.00
151477	Norse Eastern Ltd	Play bark for the Common	280.00	56.00	336.00
151478	A Nixon	Skate park soundproofing & meadows gate	437.50		437.50
151479	Bartlett Signs	6 x play area safety signs	114.00	22.80	136.80
151480	Eastern Electrical	Floodlights	278.00	55.60	333.60
151481	Grademore Ltd	20 x sleepers – Meadows tunnel	370.00	74.00	444.00
151482	Total Tech Support Ltd	Website hosting fix & update	84.00		84.00
151483	DJ Ireland	Bench on the Common – base and fixings	135.00	27.00	162.00
151484	B Leek	Key cutting & play area safety kit	63.09	7.71	70.80
151485	A Phillips	Stamps, printer paper & welcome meeting	41.83	5.74	47.57
151486	A Phillips	Salary + 17 hours overtime	699.99		699.99
151487	HMRC	PAYE	243.01		243.01
151488	MG Contracts Ltd	Tennis court fence	4000.00		4000.00
151489	Crooks Powerwashing	Tennis Court completion	500.00		500.00
151490	P Leigh	Expenses – Meadows play tunnel	412.39	78.21	490.60
151491	Anglian Water	The Swamp allotments	15.28	6.65	21.93
151492	Anglian Water	The Meadows allotments	27.48	5.49	32.97
151493	Saunders Tree Contractors Ltd	Meadows – tree and hedge work	2800.00	560.00	3360.00
151494	Saunders Tree Contractors Ltd	Top end of meadows – fell willows at back of properties	360.00	72.00	432.00
		<b>Total for month:</b>	<b>12120.57</b>	<b>971.20</b>	<b>13091.77</b>