

## MULBARTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at

7.30pm on Monday 5<sup>th</sup> December 2016

Councillors present:-

Peter Leigh Bev Leek Richard Tucker Derek Aldous Adam Banham Steve Sewell

First Public Session.

**1.1 Police Report.**

PCSO Sore reported that since the last meeting and midnight 5 December there were no reported crimes and no calls regarding noise, nuisance and anti-social behaviour.

PCSO Sore reported that there had been a number of lead thefts in the county and that a Church Watch has been set up with the 18 churches in the South Norfolk area.

PCSO Sore reported that Lorne Green, the Police and Crime Commissioner, would be holding a drop in session at the Co-op on Wednesday afternoon between 13:00 & 15:00. Also in attendance will be PCSO Sore and Sgt Jim Squires from the Safer Norfolk Team.

A member of the public queried that there were no crimes reported as he knew of someone that had had their garage broken into and it had been reported. PCSO Sore stated that he would recheck the "stats" and would update the Clerk.

*(PCSO Sore contacted MPC later that evening to confirm there had been a late entry onto their records as the victim had been visited that afternoon: theft from an unlock garage.)*

A member of the public wished to express their appreciation to PCSO Sore for regularly attending the Parish Council's meetings and providing an update on what was going on and adding a personal touch to the information.

Cllr Leigh echoed this view and offered the Councils thanks for the last 12 months support.

**1.2 District and County Councillors' Report.**

Cllr Foulger reported that the devolution deal between Norfolk & Suffolk was no longer feasible and Suffolk were now looking at trying to arrange a deal for themselves. Cllr Foulger reported that winter gritting had commenced and that there were 2000 miles of highways that are treated; this year they are using a specially formulated grit that is designed to stop the surface icing up rather than trying to melt it. Cllr Foulger reported that if residents noted that grit bins were empty then to report it to NCC Highways, on-line form available on their website, he reminded all that the grit in these bins is for use on the highway not for private driveways.

Cllr Legg reported that as part of SNC's review of the conservation areas under their responsibility they will be conducting a walkabout in the village next week. It was noted that the Cllrs Leigh and Aldous as part of the Common Steering Committee had been invited to attend.

Cllr Legg reported that he had attended a school project meeting a couple of weeks ago at which plans to enlarge the schools were discussed. Cllr Legg stated that he had raised the question of why and were their plans for Mulbarton that no one had been told about.

Cllr Legg reported that the grey water discharge at the Hopkins Home site had been reported by a member of the public and would shortly be analysed. Cllr Leigh reported that the Environment Agency had checked it last month and confirmed that it wasn't sewage but it would be good to have it checked again.

There were no questions from the public or Cllrs for either Councillor. Cllr Leigh thanked Cllr Legg and Foulger for their regular attendance to meetings and keeping all up to date what was happening in the district and county

### **1.3 Public Session**

Cllr Legg reported that he had a meeting with Saffron Housing about the exposed water main on Cuckoofield Lane. Saffron raised concerns in that as well as the water main being exposed the household had dug across their right of way which is a fire escape for the homes at the rear; they are to liaise with the landowner to reinstate the fence and right of way.

A member of the public asked if the allotment sites in the village came under the conservation heading. Cllr Leigh reported that allotments were covered by the Smallholdings and Allotment Act; it was confirmed that the Swamp site is registered but research would be needed with regards to the Meadows site.

### **2.0 To close the meeting to public participation.**

Cllr Leigh closed the meeting to public participation and formally started the Parish Council meeting.

### **3.0 To receive and consider apologies for absence.**

All councillors were in attendance. Cllr Leigh informed the meeting that John Joyce had resigned from the Parish Council and wished to put on record his thanks for his efforts and contributions over the last few years and wished him well for the future.

### **4.0 To receive declaration of interest on items on the agenda.**

Cllr Tucker declared an interest in relation to agenda point 6.2.

### **5.0 To confirm and sign the minutes of the Parish Council Meeting held on 7<sup>th</sup> November 2016**

The minutes of the meeting held on 7<sup>th</sup> November were unanimously agreed as a true record of the meeting and duly signed after proposal by Cllr Leek and seconding by Cllr Aldous.

### **5.1 To confirm and sign the minutes of the closed Parish Council Meeting held on 7<sup>th</sup> November 2016**

The minutes of the closed meeting held on 7<sup>th</sup> November were unanimously agreed as a true record of the meeting and duly signed after proposal by Cllr Banham and seconding by Cllr Leek.

### **5.2 To confirm and sign the minutes of the closed Parish Council Meeting held on 12<sup>th</sup> November 2016**

The minutes of the closed meeting held on 12<sup>th</sup> November were unanimously agreed as a true record of the meeting and duly signed after proposal by Cllr Banham and seconding by Cllr Leek.

### **6.0 Finance -To receive financial report and approve invoices for payment as per schedule.**

A proposed schedule of payments was handed out for approval in addition to copies of the latest financial summary. Following proposal by Cllr Sewell and seconding by Cllr Leek all payments were duly passed. A copy of payments is attached to these minutes. It was noted that Norse's October invoice is outstanding as the totals were incorrect and has been returned to them for correction.

#### **6.1 To approve wording of loan document.**

Cllr Aldous raised four points that needed to be included and highlighted a number of typos. Following discussion it was agreed that once the above points were included and the typos corrected the document would be emailed to all Councillors for them to acknowledge their agreement to it being signed by MPC and Mulbarton Peacocks Preschool and a cheque being issued.

#### **6.2 To consider grant application from Mulbarton Words Week for 2017.**

Following discussion Cllr Leigh proposed that a grant of £120.00 towards cost of venue hire be awarded to Mulbarton Words Week for their 2017 event; this was seconded by Cllr Banham and unanimously agreed.

#### **6.3 To approve budget for 2017/18.**

Following discussion Cllr Leigh proposed that the budget for 2017/18 be accepted; this was seconded by Cllr Banham and unanimously agreed.

### **7.0. Review of licence for North end of the Meadows.**

A copy of the licence was handed out for review. Following discussion Cllr Leigh adjourned the meeting to allow Cllr Legg to participate.

#### **Meeting adjourned.**

Cllr Legg reported that the in the past SNC had hoped to do a common land swap with this area and common land outside the school and surgery. The land owner wouldn't enter this agreement and it is no longer an option available.

It was decided that this matter should be deferred to a future meeting after SNC had made a decision regarding "call for sites" sites as SNC had put forward this land as part of that process.

**Meeting resumed.****8.0 To consider Football request for two stands and two sheds deferred from the last meeting pending further information.**

No correspondence has been received from the Football Club since further information was requested from them.

**9.0 To consider request from Mulbarton Sports & Social Club for a dog area.**

During discussion it was confirmed that the no dogs rule on the village hall site had never been seriously enforced and that neither the ParkRun nor Blakey's had sort permission to bypass this ruling; the ruling was enforced on all designated play areas managed by MPC.

Cllr Leigh adjourned the meeting to allow a representative from Mulbarton Sports and Social Club to explain their request.

**Meeting adjourned.**

During discussion it was explained that the Social Club does not have a licence for outside drinking and the area suggested for drinkers and their dogs was within a designated children's play area, as defined by the gate. MPC carries the insurance liability for the play area.

**Meeting resumed.**

Following discussion it was concluded that if the Sports and Social Club considered what had been said at the meeting and came back with an alternative proposal it would be reconsidered but MPC could not allow dogs to be taken past the gate into a designated play area.

**10.0 To consider options following electrical survey on hardcourt floodlights.**

Cllr Leigh reported that the contractor was unable to keep the appointment for last week and had re-scheduled for this coming Friday. He also reported that correspondence had been received from MVHMC about paying for electricity used; a reply has been sent explaining the installation of a meter and asking if they would prefer payment monthly or quarterly, no response has been received to this. Cllr Leigh suggested that the tennis nets should be taken down for winter storage.

**11.0 To consider any planning applications.**

There were no planning applications requiring consideration.

**12.0 Correspondence requiring consideration.**

- Correspondence from MVHMC about an earlier project and associated issues was handed out for Councillors to read. Following discussion it was agreed to hold a closed meeting to allow further research and to discuss a response.

- Email received from Mulbarton Cricket Club – they do not have anyone to take the youth section forward next season and will not hear whether Hardingham wish to renew their arrangement for senior cricket until January. Once they have more information they will correspond again. The rent for 2015 will be paid once they have received a cheque from Hardingham in the New Year.
- NCC email re erection of a single storey detached timber out-building to be used as an additional classroom at the Infant School. Full details available on their website.
- Electoral review of South Norfolk: Draft Recommendations – full details available on MPC's website and also SNC's.

### **13.0 Sub-committee/liaison officer reports.**

Cllr Leigh reported that SNC had been in contact about a local nursery using the Common on a Monday instead of a Tuesday; it was confirmed that the new ground maintenance contractor is scheduled to complete work on the Common on a Thursday/Friday so this change shouldn't be an issue.

Cllr Leigh discussed buying paint for the skate park at the beginning of next year so that supplies and equipment would be readily available for the spring so that work can start as soon as the weather allows.

Cllr Leigh reported that the new bridle path signs are ready for delivery. He proposed that an existing local contractor be used to install them and also for him to take delivery of the signs pending installation; all Councillors agreed to this.

Cllr Tucker proposed that the Public Relations subcommittee be disbanded. Cllr Leigh seconded this proposal and it was unanimously agreed.

Cllr Tucker reported that he had received some responses from neighbouring parishes regarding their play area checks and maintenance. Whilst one employed a zero hours handy person the majority go out to contract as and when required. Cllr Leek will liaise with Cllr Sewell with regards to the weekly skate park/village hall play area checks.

### **14.0 To receive any items for inclusion on the next agenda.**

- Costs for adopted phone box fit out.
- Set date for Annual Parish Meeting.
- Set precept.

### **To adjourn the meeting for the 2<sup>nd</sup> public session.**

Cllr Leigh thanked all for their efforts and endeavours over the last 12 months and also thanks to two residents who regularly turn up to the monthly meetings.

There being no further business the meeting closed at 9.10pm

The next meeting will take place on Monday 9<sup>th</sup> January 2017.

## PAYMENTS SCHEDULE:

### Payments for November 2016

Cheque Number	Recipient	Details	Net total	Vat	Amount £'s
300427	J.R Vincent-Bunn	Hedge Cutting on the Common August 2016	156.00	31.20	187.20
300428	MVHMC	Room Hire for July-August- September 2016	45.00		45.00
300429	Mulbarton Peacock Preschool	Grant	5000.00		5000.00
300430	Anglian Water	Meadows Allotments	59.07		59.07
300431	Mr R Tucker	CPALC membership	20.00	4.00	24.00
300432	K Gooch	Hay cutting on the Common	260.00		260.00
300433	Information Commissioner	Data Protection Registration 2017	35.00		35.00
300434	HMRC	PAYE	215.68		215.68
300435	A.Phillips	Salary	658.81		658.81
300436	A.Phillips	Expenses	19.87	1.33	21.20
300437	Mulbarton Parish News	December 2016 issue	79.31		79.31
		<b>Total for month:</b>	<b>6548.74</b>	<b>36.53</b>	<b>6585.27</b>

