

MULBARTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at

7.30pm on Monday 6 March 2017

Councillors present:-

Peter Leigh Beverley Leek Richard Tucker Derek Aldous Steve Sewell Adam Banham

First Public Session.

First of all the Chairman apologised to the County and District Councillors and members of the public who turned up for the meeting in February and which was cancelled due to lack of Councillors.

1.1 Police Report.

Cllr Leigh noted that PCSO Sore was not in attendance as discussed at previous meetings. Following discussion of the Hethersett and Mulbarton Safer Neighbourhood Team newsletter it was agreed that Cllrs would attend the Street Surgery being held on Monday 27 March and would collate a list of questions prior to this date to take with them. Cllr Leigh reported that following the accident on Long Lane and Birchfield Gardens at the weekend he had been informed that the driver has been dealt with by the Police and subsequently charged.

1.2 District and County Councillors' Report.

Cllr Foulger reported that rates would be going up at County level as they were "wiping the slate clean" and would be using reserves so that departments would start from zero for the coming financial year; the results of this action won't be seen until the end of said financial year.

Cllr Legg reported that SNC had instructed members to go round Parish Councils and sell their Community Governance Review. Cllr Legg felt this was something that Parish Councils should decide; Cllr Leigh agreed to the request to discuss agenda item 12 at this stage of the meeting.

Following discussion of the Community Governance Review documentation that had been provided by SNC following their presentation to Parish Council Chairs in January, the Councillors decided that they would meet up and put together a draft letter response to the proposal in preparation for the review being opened up for consultation.

Cllr Legg reported that he thought SNC were getting the message that Mulbarton has had its share of houses however that this would not deter them from building in the rest of the District as grants are paid for new houses from Central Government so it is a form a fundraising for them. Cllr Legg referred the meeting to the latest Links magazine, delivered to households this week, article about grants for new homes.

1.3 Public Session

A concern was raised about Birchfield Lane and the dangers being caused by traffic and parking during school run times and also lorries and buses that are cutting up the banks and driving on pavements in order to pass. During discussion it was also mentioned that numbers at the school are set to increase and that the schools currently employ approximately 80 people who all use the car

park and that there are only two traffic wardens in the South Norfolk area and that the Police no longer had responsibility for enforcing parking rules; also mentioned was that the Surgery were offered land at the new development for a new premises but turned down the opportunity; following discussion Cllr Leigh asked for photographs to be submitted to MPC for forwarding on to Highways.

2.0 To close the meeting to public participation.

Cllr Leigh closed the meeting to public participation and formally started the Parish Council meeting.

3.0 To receive and consider apologies for absence.

All Cllrs were in attendance.

4.0 To receive declaration of interest on items on the agenda.

Cllr Tucker declared an interest in relation to agenda item 9.

5.0 To confirm and sign the minutes of the Parish Council Meeting 13 February 2017.

The minutes of the meeting held on 13 February 2017 were unanimously agreed as a true record of the meeting and duly signed after proposal by Cllr Leek and seconding by Cllr Tucker.

6.0 Finance -To receive financial report and approve invoices for payment as per schedule.

A proposed schedule of payments was handed out for approval, in addition to copies of the latest financial summary. Following proposal by Cllr Leigh and seconding by Cllr Leek all payments were duly passed. A copy of payments is attached to these minutes.

6.1 To delegate authority to Chairman and Vice-Chair to initiate switching current account in light of N&P closures.

Following proposal by Cllr Tucker and seconding by Cllr Banham this proposal was unanimously agreed.

6.2 To delegate authority to the Chairman to explore potential support for the Cricket Club.

Following discussion and proposal by Cllr Banham and seconding by Cllr Leek this proposal was unanimously agreed.

6.3 To review quote for electrical work on the hard court.

Following discussion it was decided that Cllrs Leigh and Tucker would reappraise the work scope as the quote did not appear to satisfy the technical requirements of it. Clerk to write holding letter to contractor.

6.4 To approve budget for MPC's community fund raising activity – teddy bear parachute jump.

Following discussion, Cllr Leek proposed a budget of £1000 with a £200 contingency for the event; this was seconded by Cllr Tucker. The vote was four Cllrs in favour with two abstaining. Cllr Leek to investigate insurance requirements and to produce the necessary risk assessments for the event.

6.5 Request from the MVHMC for support with lighting and CCTV upgrading.

Following discussion it was unanimously agreed that a copy of MPC's grant awarding policy should be forwarded to MVHMC and that once the necessary documentation was returned it could be added to the next available meeting agenda and formally considered.

6.6 To review dog bin emptying charges for 17/18 and number of bins provided.

Cllr Leigh updated the Council on the current situation with regards to SNC's charging for dog bin emptying services for the forth coming financial year. The nine previously uncharged bins will now be charged at £50 per bin and the previously charged ones at £100 per bin. From April 2018 all 15 bins will be charged at the full rate. It was discussed that MPC may need to provide additional bins at Oakley Park but the cost of providing these and the emptying services should hopefully be recouped through the additional properties paying into the precept.

6.7 to discuss spring cleaning work on the Common and agree budget.

Following discussion of work needed, before the growing season, on the Common and common land, it was unanimously agreed that £500 of the planned budget for 17/18 be used to pay for two man/machine days; Cllr Leigh to arrange.

It was also discussed that the ditches may need clearing and possibly reinforcing later in the year.

7.0 To discuss request from the Football Club to install one spectator stand on the site of the current dugout.

Following discussion it was unanimously agreed that the proposal needed looking at in more detail with regards to a number of new considerations that were raised during the discussion and so the final decision should be deferred until Cllr Leigh and Aldous have produced a formal list to submit back to the Football Club.

7.1 To discuss request from the Football Club to site a shed on the site vacated by the Beat Box.

Following discussion it was unanimously agreed that this requested was approved.

7.2 To discuss request from the Football Club to site a shed on Orchard Park to use to serve hot drinks with power supplied by a generator.

Following discussion it was unanimously agreed not to approve this request. It was noted that there were a number of facilities already available on the complex that could be used to provide refreshments.

8.0 To agree date to turn water on at allotment sites.

Following discussion it was unanimously agreed that the Chair and Vice Chair would arrange for the water to be turned on at the two allotment sites at the end of the month.

9.0 Request from Puddleducks for Spring Fair.

Following discussion it was agreed that in principal MPC had no objection to the two vans being parked in the car park but requested that a plan showing the proposed location and a copy of the risk assessment covering the car park activity be provided for final approval. With regards to the request for rides on the land covered by the Scouts lease, the Council as grantors of the lease to the Scouts had no objections to the Scouts allowing Puddleducks to use the land for donkey rides if they so wished.

10.0 Request from the Scouts to build a permanent fire pit on leased land.

Following discussion it was unanimously agreed in principle to approve this request pending the Scouts providing the following: a diagram showing the proposed location and details of dimensions for the fire pit. Once this information is supplied Cllr Leigh will review and providing no concerns are highlighted will confirm formal approval to them via the Clerk.

11.0 Harlequin letter – requesting landlord consent for the proposed CTIL sharing request on phone mast.

Following discussion it was unanimously agreed to send a letter to Arqiva and Harlequin regarding a lease/rent increase and the fact that the current lease states a maximum height of the mast that Harlequin want to exceed. It was unanimously agreed to send a separate email to Harlequin regarding their recent drawings/plans which do correspond with the information provided in their email.

12.0 Community Governance Review.

This item was discussed earlier in the first public session to allow Cllr Legg to participate and for the public to ask questions.

13.0 To consider planning applications.

2017/0423 – 1 Otter Drive: two storey side extension and single storey front extension – revision to roof – no objections.

14.0 Correspondence requiring consideration.

- Email from resident regarding the parking area on the south side of the pond - A response has already been sent from MPC; this is common land and under the management of SNC.
- Email from resident in Stile Close concerning parking on the green space - The possibility of installing two concrete bollards was discussed, Cllrs Leigh and Leek to follow up.
- Letter from resident on Cuckoofield Lane requesting MPC to install a road side mirror opposite their property and that of their neighbours - It was discussed that this area of Cuckoofield Lane is in Bracon Ash and that approval would also be needed from Highways.
- Letter from resident on Cuckoofield Lane regarding someone leaving bags by the dog bin, days before it is emptied – this bin is situated in Bracon Ash, although MPC have provided it as part of the overall plan for the Meadows/Jubilee Garden area. Display polite reminder on nearby notice board.
- Email from SNC: new Monitoring Officer is Tim Horsepole.
- Email from Rev Miller requesting that the burial grounds maintenance payment is paid earlier this year due major roofing work being completed - Following discussion it was agreed that the payment would be made at the end June rather than September; next payment will then be September 2018.
- Email from SNC regarding Community Emergency Plans and reminder that UK Power Networks have a priority services register. (details on MPC website)
- Letter from South Norfolk Tree Warden Network Committee, introducing themselves and encouraging parishes without a tree warden to appoint one – Following discussion it was agreed to display posters in the noticeboards to see if any resident would be interested in fulfilling this role.
- Email from Highways England introducing their maintenance and improvement programme for 2017/18.

15.0 Sub-committee/liaison officer reports.

Cllr Leek reported that a litter pick has been arranged for Saturday 8th April at 10am, all equipment has been ordered from SNC.

Cllr Leigh reported that the new do not feed the duck signs have been put up around the main pond.

Cllr Leigh reported that Colorcote will be collecting the remaining parts of the zip wire this week; with regards to the surface under the zip wire a local contractor will do this when they install the arris rail on Cuckoofield Lane and other parts for the zip wire have been ordered by him. Once all parts are available Cllr Leigh will send out correspondence to arrange a working party to start re-constructing.

Cllr Leigh reported that he would source a metal drain vent cover, for the Jubilee Garden and that the no dog signs have been put up in the Meadows area.

Cllr Leigh reported that he had found a paint supplier for the skate park and is currently waiting for a delivery cost quote. The paint for the adopted phone box is due for delivery this week and the Clerk will order miscellaneous spare parts this week, the timing of dispatch will need be calculated as the supplier has agreed to payment within 31 days. Cllr Leigh will contact Bartlett's for quotes for changing the "telephone" inserts to "information" and discuss with the World's End landlord the possibility of running power from the premises during the refurbishment works.

Cllr Leek reported that a tree surgeon is due to visit the Swamp this week to quote for work. If the work is to be undertaken she will inform the allotment holders.

12.0 To receive any items for inclusion on the next agenda.

- Co-option of new councillors.
- Revisit mast if no new information is made available before the next meeting.

To adjourn the meeting for the 2nd public session.

No members of the public wished to speak at this time.

There being no further business the meeting closed at 9.35pm

The next meeting will take place on Monday 3rd April 2017.

Payments for February 2017

Cheque Number	Recipient	Details	Net total	Vat	Amount £'s
300458	DJ Ireland Groundworks & Paving Services	Sharp sand and chain link fence	188.54	37.71	226.25
300459	9 to 5 Supplies	Black & cyan printer toners	177.97	35.60	213.57
300460	A. Phillips	Salary	563.34		563.34
300461	HRRC	PAYE	150.96		150.96
		Total for month:	1080.81	73.31	1154.12