

MULBARTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at

7.30pm on Monday 6th March 2018

Councillors present:-

Beverley Leek Richard Tucker Adam Banham Derek Aldous Steve Sewell

First Public Session.**1.1 District and County Councillors' Report**

District Cllr Legg reported that he didn't have much to report from SNC, he did however wish to make some comments on the Greater Norwich Local Plan (GNLP): the GNLP thinks there is a need for an additional 7200 houses and there appears to be an unwritten rule that the majority of these, c4000, will be in South Norfolk. The GNLP suggests that more development should be in the suburbs of Norwich so that people can get to work easily to which he questioned why not just build them in Norwich especially as there will be a 27 acre brown field site available at the Colman's factory site. CPRE are suggesting a green belt around Norwich and is also recommending that the current /existing sites that have planning permission are actually built on rather than the sites being traded. A smaller number of houses into more villages would help those villages be sustainable and spread the increase.

During discussion it was noted that Norwich City Council appear to be filling their surplus land with student accommodation and it was questioned that one or two people appear to be driving the GNLP and where is the debate by SNC Cllrs to challenge these one or two. Cllr Legg stated that when previously district councillors were presented with plans by SNC, councillors were able to comment and officials took no notice.

County & District Cllr Foulger stated that he didn't have much to report with the exception that the planned pavement work on Elm Road, Alder Close and the eastern side of Gowing Road had been delayed by a week due to the weather and would now commence on 12th March.

Cllr Legg reported that following on from the last meeting when slow broadband speeds at Oakley Park was discussed, there is a presentation by local organisations tomorrow evening, Tuesday 6th March, at Hethel Church and he recommended that anyone that has concerns about broadband coverage should go along.

1.2 Public Session

A member of the public asked if councillors responded to political pressure. Cllr Legg replied that planning is basically non-political and that district councillors are here to represent the residents and that the Parish Council are apolitical. Further discussion noted that it was difficult to exert any pressure, either via the ballot box or not, as local authorities are restricted by legislation and officials would make decisions based on what is legal as there is no money to fight court cases. Cllr Legg stated that there was pressure to have a local plan in a more timely fashion than previously when it took years; speeding up the process should minimise developer speculating. With regards to

communities having Neighbourhood Plans it was noted that Cringleford's plan carried little weight when it came to additional houses being built/approved in the area.

2.0 To close the meeting to public participation.

Cllr Leek closed the meeting to public participation and formally started the Parish Council meeting.

3.0 To receive and consider apologies for absence.

Apologies were received from Cllrs Leigh and Reeve.

4.0 To receive declaration of interest on items on the agenda.

Cllr Banham declared an interest in any matters relating to planning and GNLP.

5.0 To confirm and sign the minutes of the Parish Council Meeting held on 6th February 2018.

The minutes of the ordinary meeting held on 5th February 2018 were unanimously agreed as a true record of the meeting and duly signed after proposal by Cllr Sewell and seconding by Cllr Leek.

6.0 Finance -To receive financial report and approve invoices for payment as per schedule.

A proposed schedule of payments was handed out for approval; it was noted that expenses were being claimed to cover purchases where goods could not be bought on account. Copies of the latest financial summary were also handed out. Following proposal by Cllr Banham and seconding by Cllr Sewell all payments were duly passed. A copy of payments is attached to these minutes.

6.1 Review of quote for works around village.

Cllr Leek proposed that the quote to install two new bins on Orchard Park, The Common sign, bench and two bins on the Common at a cost of £335 plus vat be approved. This was seconded by Cllr Sewell and unanimously agreed.

6.2 Review of quote for tree work.

Cllr Leek proposed that a quote for £300 plus vat to fell and dispose of a tree on the green space behind Primrose Close that was damaged in the last storm be approved; this was seconded by Cllrs Sewell and unanimously agreed.

6.3 To consider grant application from Words Week 2018.

Cllr Leek reported that Words Week had requested a grant of £200. Following discussion, when it was confirmed that the necessary financial reports and support documents had been submitted, Cllr Leek's proposed to approve a £200 grant was seconded by Cllr Banham and unanimously agreed.

7.0 Request from the Scouts to use Orchard Park for their annual fireworks display on Saturday 3rd November 2018.

Cllr Leek reported that the Scouts had requested the use of Orchard Park for their annual firework event to be held on Saturday 3rd November. Following proposal by Cllr Tucker and seconded by Cllr Sewell it was unanimously agreed that consent would be granted.

8.0 Update and review of ParkRun.

Cllr Leek reported that the Park Run had not taken place for the last few weeks due to the weather making the land unusable and that weekly checks were still being done as previously agreed. During discussion it was noted that there may be an extraordinary event was being planned for the 17th March but that no communication had been received by MPC regarding this; concerns were raised about the number of runners if this event takes place particularly in light of last year's contest race that was held on the Common and the upset this caused the Common owner and issues with parking. Discussions concluded that the ground around Orchard and Mulberry Park would probably not have dried out sufficiently in the next two weeks for the land to cope with additional to normal number of runners. It was unanimously agreed that the Clerk would correspond with the Park Run and raise these concerns.

9.0 Update on General Data Protection Regulations (GDPR)

The Clerk reported that the General Data Protection Regulation (GDPR) comes into force on 25th May 2018. Cllrs were given a handout entitled "what you need to know about GDPR and how to stay compliant" and the NALC "toolkit for local councils". It was discussed that NALC recommend that the Parish Clerks are not the Data Protection Officer (DPO) and that the Norfolk ALC are considering whether they would be prepared to act as DPO's for parishes that wanted them to. It was noted that MPC are not currently NALC members and that any third party offering DPO services would charge. Norfolk ALC are running two more courses that Cllrs may like to attend on the subject which may provide more up to date information than when the Clerk attended hers as they are still getting information from the Information Commissioners Office and updating the courses accordingly. It was discussed that all documents and processes will need to be reviewed as well as retention periods and storage of documents.

10.0 Update on Lanpro proposal for land north of Mulbarton.

Cllr Leek reported that correspondence had been received from Lanpro stating:

"In case you have anybody contact you who did not receive a leaflet and they would like a feedback form to complete to send to me, I have attached a copy for you. I've also attached the leaflet distribution map showing the area that we instructed to be leafleted for your information. By way of an update on the application scheme, we are now in the process of reviewing comments received and will be making some amendments to the scheme to take on board comments where possible. It is likely that we will submit the application at the end of February/early March."

During discussion it was noted that this application appears to pre-empt the GNLP and questioned whether SNC should not put it on hold until after the GNLP is agreed.

10.1 Update on Greater Norwich Local Plan (GNLP).

Cllr Aldous reported that he and Cllr Tucker had reviewed the consultation document. In view of the fact that there were 66 questions in the document, it would be difficult to come up with a combined response for the village as a whole. It was agreed that a response in line with the CPRE viewpoint would be consistent with previous decisions. It was also noted that individual residents could attend the consultation roadshows and were being invited to submit their personal views on particular topics.

10.2 To review options for road traffic monitoring through village.

Cllr Leek reported that communication were ongoing with a company that could provide the equipment or complete a traffic survey. During discussion it was agreed that the data would be used to identify a base line for traffic volume. This item will be added to the next agenda when more information should be available.

10.3 To consider any planning applications.

2018/0477: 3 Oatfield Close – Garden room to rear. It was unanimously agreed that MPC had no objections and that neighbouring properties had a right to submit their own comments if necessary.

11.0 Correspondence requiring consideration

- Email from Highways – previously discussed by Cllr Foulger.
- Email from Arqiva – Cllr Aldous, who has delegated authority with Cllr Leigh on this matter, reported that MPC's stance was unchanged in that there was not benefit to be gained from Arqiva acting as an intermediary between EE and MPC. During discussion it was confirmed the request was not to do with the technical side of the mast and the roll out of 5G in 18 months' time could mean that telecommunication providers would be looking for a larger number of smaller sites to facilitate the roll out.
- Email from Hopkins Homes – advising that communications have sent to the Oakley Park construction team to request that rubbish is collected and removed at the earliest opportunity.
- Email from a consultant to Savills re Cuckoofield Lane – *“Anglian Water contractors have checked out the pipe and confirm that there is no settlement in that and it is flowing well. The settlement is the backfill material that was used when reinstating the land. The contractors are arranging for additional topsoil to be imported once the weather improves and then, once the ground is warm enough, it will be reseeded.”*
- Email from SNC – waste collection recovery plan following recent weather conditions. Details on SNC's and MPC's websites.
- Phone message from SNC – grit bins in the village could take up to 3 weeks to be filled.

12.0 Sub-committee/liaison officer reports.

Cllr Leek thanked all those that took part in the litter pick on the 17th – over 35 bags collected and some fly tipping reported to SNC. Lovely to see some new faces on the day and hope all enjoyed the weather and the treats after; also thanks to Blakey's for the extra treats.

Cllr Leek reported that the lease of Mulberry Park to the Football Club was nearing conclusion as the Football Club's solicitor is now communicating with MPC's and if no Councillors have anything further to add then The Chairman and Vice under their delegated authority will finalise the details and get the document signed. The Club have advised that the caravan on Mulberry Perk will be moved once the weather improves it was noted that no formal request to hold a Beer Festival has yet been submitted to MPC for consideration.

Cllr Leek reported that the outstanding work on the Common swing has been completed by a local contractor and that Eastern Play Services have apologised for not completing the minor repairs works, as listed on the outstanding works list and will be scheduling it for completion shortly. She also reported that the tennis coach has provisionally booked the MUGA for Wednesday 11th April to run a taster session; more details will be circulated when known.

Cllr Tucker reported that a new schedule was needed for putting up/taking down the tennis net.

Cllr Leek reported that the allotments water will be turned back on at the end of March and that there had been no further correspondence regarding the handover of the new allotment site at Oakley Park; there is one vacant plot at the Swamp site but a waiting list of 4 for the Meadows. Rent renewal letters will be issued in April.

Cllr Leek reminded Cllrs that the next Welcome afternoon is this coming Saturday, 10th from 3 – 5pm. The Clerk will set up the display as usual but it would be nice if a couple of Councillors where there with her.

12.1 Review of outstanding works list.

No new items were added to the list; several items on it should be able to be removed by the next meeting following earlier approval of quotes for work.

13.0 To receive any items for inclusion on the next agenda.

- To review options for road traffic monitoring through village
- Quotes for arris rail on the Long Lane corner

14.0 To adjourn the meeting for the 2nd public session.

Cllr Leek formally closed the Parish Council meeting and opened up the second public session.

A resident commented that having two junctions together at Long Lane, The Rosery and Oakley Park doesn't work. During discussion it was noted that although the highway design was within planning parameters cars could not get round it within the white lines and that a site meeting with Highways should be requested. Following Cllr Foulger's offer to arrange a site meeting with the Highways Department, which was accepted by MPC, it was raised that the 20mph on Cuckoofield Lane had been reinstated in the wrong place and that Long Lane is due to be closed again, points that needed raising at the site meeting. It was commented that Long Lane would probably need to dug up again when the self builds in Bracon Ash needed connecting to services.

A resident asked if the money given to Words Weeks was a grant or a donation as they felt this group were quiet an affluent group and if they had ever attended a Parish Council. During discussion it was confirmed that they had been awarded a grant and it was not a given that they would receive one each year; it was noted that during the week they do interact with many in the village, young and old. Cllr Legg confirmed that Words Week representatives have previously attended meetings and he had previously awarded them a grant.

A resident raised a concern about the Tesco lorries delivering to the One Stop, and the traffic disruption they cause to traffic and the damage they are causing to the grass verges. It was noted that MPC had previously raised a similar issue with the Co-op and were unable to get anywhere as they contract out their delivery service and have to accept the vehicle they are issues; the bus companies have also previously commented that they use larger buses than necessarily needed as they fit in with their schedules (used for school runs).

A resident raised that Lanpro stated earlier that they would be submitting their plans February/March and we were already in March. It was requested that copies of the Lanpro form be available at the Welcome meeting on Saturday.

Cllr Leek reported that there was a further Parish Council meeting in Hethersett, next Monday (12th March) hosted by Orstead regarding their Hornsea Three windfarm.

There being no further business the meeting closed at 8.48pm

The next meeting will take place on Monday 9th April 2018 at 7.30 pm

Payments for February 2018

| Cheque Number | Recipient | Details | Net total | Vat | Amount £'s |
|---------------|---------------------------------------|---|----------------|---------------|----------------|
| 102391 | Norfolk Association of Local Councils | 2 x training courses: End Of Year Accounts & GDPR awareness | 52.50 | 10.50 | 63.00 |
| 102392 | STC Ltd | Fell tree at Wild Radish Close | 150.00 | 30.00 | 180.00 |
| 102393 | Hatch Brenner LLP | Mulberry Park/Football Club lease - Legal costs, to date | 810.00 | 162.00 | 972.00 |
| 102394 | Glasdon UK Ltd | 2 x litter bins for Orchard Park | 369.66 | 73.93 | 443.59 |
| 102395 | D Aldous | Expenses – mileage | 7.20 | | 7.20 |
| 102396 | P Leigh | Expenses – play areas | 10.57 | 2.11 | 12.68 |
| 102397 | B Leek | Expenses – play areas, mileage, tiles | 153.05 | 26.17 | 179.22 |
| 102398 | A Phillips | Expenses – office consumables, mileage, sign | 119.00 | 23.80 | 218.43 |
| 102399 | A Phillips | Salary | 580.60 | | 580.60 |
| 102400 | HMRC | PAYE | 160.69 | | 160.69 |
| 102401 | Glasdon UK Ltd | Bench, 2 x bins & bin bags | 503.43 | 100.68 | 604.11 |
| 102402 | Bartlett Signs | 2 x No Entry signs | 76.00 | 15.20 | 91.20 |
| | | Total for month: | 3061.81 | 450.91 | 3512.72 |