

## MULBARTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at

7.30pm on Monday 2<sup>nd</sup> July 2018

Councillors present:-

Peter Leigh Derek Aldous Adam Banham Richard Tucker Emma Reeve

**First Public Session.****1.1 District and County Councillors' Report0**

County & District Councillor Foulger stated that he didn't have a lot to report. The funeral of ex Norfolk County Council leader, Cliff Jordan, will be held on Friday 6<sup>th</sup> July and is by invitation only. The new leader of NCC is ex Broadland Council leader, Andrew Proctor, who has changed nothing at present but is going through every department to see if there are any changes needed and until then it is business as normal.

District Councillor Legg reported that the co-working with Broadland District Council is taking up a lot of time; a 100 pages plus feasibility report was approved by SNC cabinet today (Monday 2<sup>nd</sup> July). Financial there is an expectation of increasing council taxes, though it may be the case that it needed increasing in any case and not due to the collaboration of the two councils. Cllr Legg raised concern about the standard of verge cutting in the ward, with some areas not being done at all. Cllr Foulger asked for details of specific areas so this could be followed up with Highways and Cllr Leigh asked for details of areas in the parish that may fall under MPC's responsibility.

**1.2 Public Session**

The owner of the Tractor Shed, Old Hall Farm in response to his certificate of lawfulness (existing) application for a change of use of the land and existing building wanted to reassure the meeting that he was not Lanpro and wasn't planning on building multiple properties on the site and wished to introduce himself and his family connections to the Mulbarton and explain that the application was to enhance what is already there.

Cllr Leigh reported that the problem was what had been submitted to SNC and the lack of planning officer involvement, who haven't as yet visited the site to look at the issues and objections raised despite saying they would; Cllr Leigh will follow this up with SNC.

A resident raised a concern as to where the new gas transfer station was to be sited, as when he spoke to the contractor they stated that the plans had changed and it was no longer going to be sited at the school. Cllr Leigh reported that when he attended a site meeting with SNC, the Common Owner and British Gas and their surveyor it was agreed that it would not be sited on the Common (which was the surveyors & SNC's first suggestion) and that the school and village hall car park (next to the electrical substation) were suitable alternatives. During discussion it was confirmed that the school options has now been ruled out but MPC have not heard anything further regarding the proposal to site it on the car park, on land belong to them.

A resident raised a concern about the surgery/school car park and asked what was being proposed. Cllr Leigh reported that a meeting had taken place in April, between SNC, the school, the surgery and the Common land owner, during which the surgery had proposed extending and tarmacking the car park for £40,000. During discussion it was noted that land would have to be deregulated as common land for this to take place by the Secretary of State and would involve felling trees on the site; it was also questioned how many of the cars on the car park are actual surgery patients. A resident noted that SNC had suggested a land swap involving the land at the Meadows; Cllr Leigh stated that was many years ago and SNC had since withdrawn that suggestion. It was also discussed that the Doctors' Practice do not want a new building as proposed by Lanpro but had been given provisional permission from the school to extend at the back of their current site. It was noted that even without a potential 4000 new dwellings at Hethel, there are plans for potentially and constructed 240 new houses that will fall within the surgery's catchment area which is going to put pressure on the practice.

### **2.0 To close the meeting to public participation.**

Cllr Leigh closed the meeting to public participation and formally started the Parish Council meeting.

### **3.0 To receive and consider apologies for absence.**

Apologies were received from Cllrs Leek and Sewell.

### **4.0 To receive declaration of interest on items on the agenda.**

Cllr Banham declared an interest in any matters relating to planning.

### **5.0 To confirm and sign the minutes of the ordinary Parish Council Meeting held on 4<sup>th</sup> June 2018.**

The minutes of the ordinary meeting held on 4<sup>th</sup> June 2018 were unanimously agreed as a true record of the meeting and duly signed after proposal by Cllr Aldous and seconding by Cllr Tucker; Cllr Reeve abstained from the vote as she was not at the meeting.

### **6.0 Finance -To receive financial report and approve invoices for payment as per schedule.**

A proposed schedule of payments was handed out for approval. Copies of the latest financial summary were also handed out. Following proposal by Cllr Reeve and seconding by Cllr Banham all payments were duly passed. A copy of payments is attached to these minutes. It was noted that the BT call out charge last month, due to the cable being damaged within the village hall, was £245.00.

It was discussed that expenditure was needed for a new bin on the Common due to vandalism as well as new bird spike for the swings at both the Meadows and behind the Village Hall. Cllr Leigh has spoken to a contractor regarding upgrading the CCTV and asked for a revised quote, split into re-wiring the office and the installation of wireless CCTV, the cost of this work would be c£9,000.

### **6.1 To review pest control contract for the year commencing October 2018.**

This item was deferred until the next meeting due to quotes not being received in time, this decision will not impact any notice period on the current provide if the decision is taken not to renew.

**7.0 To discuss Parish Partnership Scheme 2019/20 with a view of submitting a bid for Speed Awareness Mobile (SAM) signs.**

Following discussion it was agreed that further investigation should be undertaken with a view of installing SAM sign/s within the village and whether to do it as part of the Parish Partnership Scheme.

**7.1 To discuss Lorry Watch with a view of supporting the District Councillor's bid to Norfolk Constabulary.**

Cllr Leigh announced that he would adjourn the Parish Council meeting to allow Cllr Legg to speak.

**MEETING ADJOURNED**

Cllr Legg reported that he has spoken to the Police's Community Officer and Safer Neighbourhood Team who were supportive of the idea although formal approval would be needed from the police for a scheme to be implemented.

Following discussion it was unanimously agreed that MPC would support a Lorry Watch scheme if it was implemented and asked Cllr Legg to advise in the future if he needed support in his efforts to get a scheme approved.

**MEETING RESUMED**

**8.0 Request from the Football Club to site a container on Orchard Park for refreshment sales.**

During discussion it was agreed that although MPC are not in principal against the request a number of recent issues have raised concerns about the management of a refreshment container on Orchard Park. It was noted that the lease for Mulberry Park took nearly two years to be formally agreed and within weeks of it being signed there had been some breaches of it by the Football Club that damage the trust and confidence of MPC in the Club.

Following discussion it was unanimously agreed to defer this request at present and for the Chairman to set up a meeting with the Football Club Vice-Chairman as there appeared to be a lack of understanding by the Club as to what the lease covers and to also address concerns raised during the discussion in order that the Club can have a constructive and positive relationship with MPC in the future. It was noted that Cllrs Leigh and Reeve have reservations about approving the request due to the above.

**9.0 Request from resident to install an additional dog bin at entrance to Oakley Park.**

Following proposal from Cllr Leigh and seconding by Cllr Tucker it was unanimously agreed to purchase and install an additional dog bin at Oakley Park.

### **10.0 Review of play inspection annual report and recommendations.**

Cllr Leigh reported that the two main areas raised on the report was the gap between transition and concrete surface on two ramps and the need for two replacement tyres. Cllr Leigh thanked all Cllrs that completed the weekly checks on the play areas. Following discussion it was unanimously agreed to book training for these Cllrs with the report author in the autumn.

### **11.0 Relinquishing of North end of Meadows licence.**

Cllr Leigh reported that MPC has as of 1<sup>st</sup> July relinquished the licence on the north end of the Meadows and handed it back to SNC. Cllr Leigh reported that the north entrance way had been cleared prior to the hand over date and MPC signs had been removed.

### **12.0 Planning application 2018/0872: land East of Norwich Road, Mulbarton.**

2018/0872: land east of Norwich Road, Mulbarton. Cllr Leigh read out an email from SNC planning Officer, Tim Barker to Lanpro:

*"As you may be aware from the public file we have now received responses from most technical consultees.*

*Taking these into account, along with the concerns we have raised with you previously about the principle of development in this location, we are unable to support the application and will consequently be taking this application to Development Management Committee with a recommendation for refusal. We are intending to take the application to the meeting of the Development Management Committee on Wednesday 18 July.*

*Notwithstanding the above and in line with the requirements of the NPPF there may be some specific issues raised by technical consultees that can be resolved. If you consider this to be the case I would be happy to agree an extension of time to the determination period to facilitate this. Please can you advise me accordingly by Wednesday 4 July in order that I can consider whether it is appropriate or not for the application to be heard at the meeting on the 18th July."*

Cllr Leigh reported that as a result of this email, Lanpro have been given an extension to the determination period which will delay the application going to Committee until August/September.

### **12.1 Planning application 2018/1258: land at Sunnyside.**

Cllr Leigh read out Cllr Sewell's recommendations for submitting a refusal comment on this application. It was unanimously agreed to respond with the suggested comments. *(update 04.07.18 application has been withdrawn)*

### **12.2 To consider any planning applications.**

2018/1347: Land west of Long Lane, Bracon Ash: reserved matters to included – site access, turning head, visibility splays, off-site highways improvement works, removal and replanting of Long lane hedgerow, landscaped grass verges adjacent to estate road, following outline permission 2017/2131 (phase 1). Following discussions about traffic speed and hedgerow removal it was unanimously agreed that Cllrs Leigh and Aldous will respond.

Hornsea 3: Offshore Wind Farm. Cllr Aldous reported that the consultation is open until 22 July for comments. It was noted that as Highways England have refused access for the site direct from the A47 all construction traffic will be using the B roads and the construction phase will overlap with the industrial unit development at Keswick/Harford Bridge. Cllr Aldous reported that Mangreen would make a suitable alternative site and recommended that comments should be submitted; this was unanimously agreed.

2018/0842: Former stables adj to Forge Cottage, Norwich Road: convert to studio with addition of two-bedroom extension and remove wooden stable block. Cllr Leigh will look at the proposal in consultation with Cllr Sewell.

Cllr Aldous reported that he had attended the first Broadland and South Norfolk Community-led planning programme event; the questions and answers from this session were handed out to all Cllrs and the link for the presentation slides. Cllr Aldous reported that the Greater Norwich Local Plan will supersede any Neighbourhood Plans that have already been adopted, as the most recent planning document takes priority if there are any significant differences between the two plans. The GNLP is likely to be adopted sometime next year and some parishes are getting ready to re-issue their own plans immediately afterwards. There is a separate procedure for updating plans, so it should be unnecessary to go through the whole process again. It was unanimously agreed that when more information/advice is available then the matter will be put on the agenda for discussion.

### **13.0 Correspondence requiring consideration**

- Email from Puddleducks asking for support to pay invoice for removal of wasp nest from the outside area. It was unanimously agreed that MPC would pay the invoice.
- Tree on East Carlton Road – Cllr Aldous reported that following a telephone call to the Parish Office he had looked at the oak tree in question which Highways have told the local residents that they have no responsibility for as it was planted by MPC. During discussion it was estimated that the tree is 70 – 100 years old and that MPC would write to Highways asking for records relating to the planting of the tree.
- Email from Dr Linda Steynor - Cllr Leigh thanked the Steynor's for match funding the night silencing of the church bells.
- Quote for cutting sections of grass verge on Cuckoofield that is Saffron Housing's responsibility and also the verge in front of the open grass space by the Co-op. Following discussion it was unanimously agreed that these two areas should be cut by MPC's contractor and two invoices requested that can be sent to Highways and Saffron.

### **14.0 Sub-committee/liaison officer reports.**

Cllr Leigh thanked all Cllrs for their help last week to re-site the table tennis table and reminded all that the grand launch by SNC is at 10am this Saturday (7<sup>th</sup> July).

Cllr Leigh reported that a decision by DET for a grant for the activity net at the Meadows should be received during August and he now has new base quotes/options.

Cllr Leigh reported that now MPC has relinquished the north end of the Meadow's the grounds maintenance contractor will move from this area to the Jubilee Gardens.

It was noted that the Common hay cutting has commenced and the results appear better than last year when the weather was less favourable for the contractor.

Cllr Leigh reported that there was nothing new to report regarding the Common Steering committee and all had gone quiet.

Cllr Banham reported that the big book of games on the Common was now working again, although a part had been broken off it.

Cllr Tucker reported that the review of the child protection/safeguarding policy was not yet completed and the target was to have it ready for the next meeting.

Cllr Leigh reported that he had cleared the vegetation from around the no exit sign at the surgery.

Cllr Aldous reported that there is a damaged street sign at Birchfield Lane at the Co-op end and he will send a photograph to the Clerk for her to report.

#### **14.1 Review of outstanding works list.**

An update list was handed out for review.

Cllr Leigh reported that the no parking restrictions on the verge by the front car park had been instigated and the contractor was waiting for the telegraph poles to be delivered when they are back in shop with the supplier.

It was confirmed that the paint for the MUGA shed is in the office and arrangements would be made to get it painted.

#### **15.0 To receive any items for inclusion on the next agenda.**

- Child protection/safeguarding policy
- CCTV quotes
- Football Club request for container on Orchard Park to sell refreshments
- Pest control contract renewal.

#### **16.0 To adjourn the meeting for the 2<sup>nd</sup> public session.**

Cllr Leigh formally closed the Parish Council meeting and opened up the second public session.

A resident raised that she has written to SNC, Highways and Norfolk County Council to get village signs put up at Bracon Ash and on Florden Long lane, but they all appear to be telling her different things. She also raised that the no entry sign at the school car park needed moving and that a sign is needed to direct people into the Meadows play area through the Jubilee Garden.

Cllr Leigh confirmed that the sign at the car park needs moving by 90 degrees and once the Jubilee Garden is tidied up there will be no need for a sign.

Cllr Leigh raised that a flay cutter is needed on the pathway opposite the fence at the Meadows.

Cllr Legg reported that the substation for Orsted would not be relocated to Mangreen as the Government has devolved the siting of the substation to UK Power Networks and there is nothing anyone can do about it; though comments can be made on minor things such as the siting and depth of cabling. Highways England have complained about how close the substation is to the A47 so it has been moved slightly.

Cllr Legg reported that SNC wait until they have a number of orders before requesting street/village signs so he would expect a speedy resolution to the earlier request but would ask the question on behalf of the resident.

There being no further business the meeting closed at 9.55pm

The next meeting will take place on Monday 6<sup>th</sup> August 2018.

## Payments for June 2018

Cheque Number	Recipient	Details	Net total	Vat	Amount £'s
102437	Richard Jackson Ltd	Traffic monitoring/Appraisal	770.00	154.00	924.00
102438	Crook Powerwashing	Basketball line marking	100.00	-	100.00
102439	Ribbonsdale Nurseries	Monthly Grounds Maintenance	1017.49	203.49	1220.98
102440	David Bracey	Annual play inspection report	170.00	34.00	204.00
102441	P. Leigh	Play area parts	94.79	18.96	113.75
102442	A. Phillips	Expenses – office supplies	54.55	4.82	59.37
102443	A. Phillips	June salary	624.61	-	624.61
102444	HMRC	PAYE	182.67	-	182.67
		<b>Total for month:</b>	<b>3014.11</b>	<b>415.27</b>	<b>3429.38</b>