

MULBARTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at

7.30pm on Monday 6th August 2018

Councillors present:-

Peter Leigh Derek Aldous Adam Banham Emma Reeve Beverley Leek Steve Sewell

First Public Session.**1.1 District and County Councillors' Report**

District Cllr Legg reported that he didn't have much to report; SNC have had some meetings with Broadland Council and Cllrs have been presented with a flow chart of next steps. SNC will be advertising for a new managing director in September with an appointment being made early next year.

1.2 Public Session

No members of the public wish to speak at this time.

2.0 To close the meeting to public participation.

Cllr Leigh closed the meeting to public participation and formally started the Parish Council meeting.

3.0 To receive and consider apologies for absence.

Apologies were received from Cllr Tucker.

4.0 To receive declaration of interest on items on the agenda.

Cllr Banham declared an interest in any matters relating to planning.

5.0 To confirm and sign the minutes of the ordinary Parish Council Meeting held on 2nd July 2018.

The minutes of the ordinary meeting held on 2nd July 2018 were unanimously agreed as a true record of the meeting and duly signed after proposal by Cllr Reeve and seconding by Cllr Banham; Cllrs Leek and Sewell abstained from the vote as they were not at the meeting.

6.0 Finance -To receive financial report and approve invoices for payment as per schedule.

A proposed schedule of payments was handed out for approval. Copies of the latest financial summary were also handed out. Following proposal by Cllr Leek and seconding by Cllr Sewell all payments were duly passed. A copy of payments is attached to these minutes.

6.1 To review pest control quotes and appoint contractor.

Following discussion and proposal by Cllr Reeve and seconding by Cllr Aldous it was unanimously agreed to award contractor 2 a 12 month contract starting upon completion of the current contract.

6.2 To review CCTV quotes and appoint contractor.

Following discussion and proposal by Cllr Leigh and seconding by Cllr Leek, it was agreed by five votes, with one abstention, to award the contract to supply and install an eight camera wireless system to contractor 1 and for them to also complete the necessary electrical upgrade work to the Parish office.

6.3 Request from the Village Hall to replace bin outside play area and for replacement metal liner for existing bin.

Following proposal by Cllr Leek and seconding by Cllr Sewell, it was unanimously agreed to order a replacement bin for the entrance to the play area. No replacement liner is needed as the bins outside the social club area both have liners.

6.4 To approve expenditure to provide gravel for car park outside Scout hut.

Following proposal by Cllr Leigh and seconding by Cllr Sewell it was unanimously agreed to supply gravel for the area leading to and in front of the Scout hut at the same cost as that for the main car park.

6.5 Replacement battery for defibrillator as per email from MVHMC

Following discussion it was unanimously agreed that MPC would make a contribution, to the value of up to one third of cost, for a replacement battery with the recommendation that the VHMC and Social Club make similar contributions. A definite cost will need to be provided and MPC's contribution formally approved at the next meeting.

6.6 To discuss and approve reduction in MUGA charges until 30.09.18

Following proposal from Cllr Leek and seconding by Cllr Banham it was unanimously agreed to amend the hourly rate for the MUGA to £5.00 until 30.09.18 after which the price will return to £10.

6.7 Approval of quotes for car park signage

Following discussion and agreement of suggested wording, Cllr Leigh proposed that two signs be ordered; this was seconded by Cllr Banham and unanimously approved. It is still the Parish Council's contention that in the first instance SNC should provide the necessary signs.

7.0 To review and agree Child & Vulnerable Adults Safeguarding policy.

During discussion it was noted that the Vice Chairman would be the designated person as specified in the document due to her current skill set. Following proposal by Cllr Leek and seconding by Cllr Reeve it was unanimously agreed to adopt the new policy.

8.0 To discuss costs and line marking provision of pickleball on MUGA.

Following discussion Cllr Leigh proposed that costings for two courts be approved; this was seconded by Cllr Leek and unanimously approved. It was agreed that should there be a continued interest and the numbers to support it then MPC would look at increasing this to four courts on the understanding that third party funding could be obtained to support the additional costs. A publicity launch event for Sunday 26th August will be planned.

9.0 Request from the Football Club to site a container on Orchard Park for refreshment sales.

Following discussion, Cllr Leigh proposed that the Football Club should be allowed to site a container on Orchard Park on the understanding that the Club meet the pre agreed conditions that have been discussed and agreed; this was seconded by Cllr Banham. The vote was five to one in favour of approving the request.

9.1 Request from Football Club for gate between Mulberry Park and Orchard Park.

Following discussion that the Football Club would supply the gate, posts and fittings if MPC paid for installation; Cllr Leigh proposed that the request be approved, this was seconded by Cllr Leek and unanimously agreed. It was noted that MPC and the Park Run would need keys to any padlock put on the gate.

10.0 To discuss damage to grass on Common due to Park Run

Cllr Leigh raised his concerns about the damage to the grass on the Common due to the Park Run not alternating the course and that there are bare patches in place. Following discussion it was agreed that two other councillors would walk the course and report back. It was noted that the area is not a park but an open green space covered by a scheme of regulation.

11.0 To discuss and approve re-registering World's End Public House as an Asset of Community Value.

Cllr Leigh proposed that re-registering be approved, this was seconded by Cllr Sewell and unanimously agreed.

12.0 To discuss Remembrance Day and village organisations planned events and Parish Council support

Cllr Leigh reported that he had attended an event planning meeting to which 16 other village organisations had been invited to and to which only 3 did namely the Church, the Scouts and the Parish Council. The event will begin with the Scouts & Guides parading to the church at 9.30 and the church service will commence at 10.00. Following the service and two minute silence it is proposed that refreshments be available at the Scout hut, the Village Hall is already booked out for that morning. Cllr Leigh reported that MPC has been requested to organise for a road closure from the

Church to the Village Hall for 9.30 to 11.45 and also help with refreshments. Following discussions, including cake suggestions, Cllr Aldous proposed that a budget of £300 be approved; this was seconded by Cllr Leigh and unanimously agreed. The next meeting of the event organisers is to be held on 17th September 2018.

13.0 To consider any planning applications.

2018/1606: Mulbarton new village hall – erect steel frame and cladded spectator shelter.

It was unanimously agreed that Cllr Leigh's proposed comments be submitted on the consultation document.

14.0 Correspondence requiring consideration.

- Letter from allotment site neighbour. Following discussion it was unanimously agreed that a quote received over the weekend for a structural engineer to complete a survey of the wall in question be approved; due to the specialist nature of the survey and the need for a timely conclusion of the matter this can be approved under the Clerk's financial powers.
- SNC email regarding collaboration with Broadland Council and their agreement to embrace a strategic collaboration and for one joint officer team to be established to support the two autonomous councils. Opinion was that we should refuse the proposal, especially the section referring to more houses.
- Welcome event – the next meeting will now be September 2019 as the organisers look to make the event annual rather than six monthly and also to allow for them to restructure the event. The Parish Council noted the poor response to the last organised event.

15.0 Sub-committee/liaison officer reports.

Cllr Leek reported that the MUGA shed has now been painted with anti-climb paint.

Cllr Leigh reported that the Ping table appears to be getting good use and in the first month two bats and 30 balls had been replaced.

Cllr Leigh reported that the boundary fence at the Meadows has been damaged with six posts having been snapped and also the play area sign had been removed. Cllr Leigh has arranged for the grounds maintenance contractor to repair the fence and also the damaged gate.

Cllr Leigh has walked the Common with the grounds maintenance contractor to discuss the brambles in the area; the brambles will be maintained to the level that has already been achieved.

Cllr Leigh reported that the tyre on the play equipment on the Common have been replaced as highlighted on the last safety inspection report.

An updated outstanding works list was handed out for review.

It was agreed that if there was any surplus gravel from the area outside the scout hut this would be used on the front car park.

Cllr Sewell reported that he would check on the fish in the ponds due to concerns about low water levels.

16.0 To receive any items for inclusion on the next agenda.

- Approval of MPC contribution for replacement defibrillator battery

17.0 To adjourn the meeting for the 2nd public session.

A resident raised concerns about missing road signs and also the placement of new ones. Cllr Aldous reported that he would look at these concerns and report back to MPC as necessary.

A resident raised that the bollard at the junction of the The Common and Long Lane was damaged and confirmed that they hadn't reported it to Highways. The Clerk will follow this up during the week.

In response to a question about whether MPC had had any comments about the logs on common land at the front of the car park, Cllr Leigh confirmed that none had been received.

There being no further business the meeting closed at 9pm.

The next meeting will take place on Monday 3rd September 2018

Payments for July 2018

Cheque Number	Recipient	Details	Net total	Vat	Amount £'s
102445	Abate Ltd	Pest Control – quarterly	122.00	24.40	146.40
102446	Anglian Water	Allotments – Swamp	11.57		11.57
102447	MVHMC	Room hire – May – Jun - Jul	45.00		45.00
102448	Grademore Ltd	Telegraph poles	621.00	124.20	745.20
102449	DJ Ireland	Supply steel rod & fix telegraph poles	804.00	160.80	964.80
102450	Total Tech Support Ltd	Website update & domain renewal	64.00		64.00
102451	HMRC	PAYE	199.46		199.46
102452	A Phillips	Salary	649.23		649.23
102453	A Phillips	Expenses	49.66	4.31	53.97
102454	P Leigh	Expenses	54.46	7.98	62.44
102455	Glasdon UK Ltd	Dog bin & Common bin	213.69	42.73	256.42
102457	Ribbonsdale Nurseries	Grounds maintenance & bramble cutting on Common	1317.49	263.49	1580.98
		Total for month:	4151.56	627.91	4779.47