

## MULBARTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at

7.30pm on Monday 7<sup>th</sup> January 2019

Councillors present:-

Derek Aldous Adam Banham Beverley Leek Richard Tucker Steve Sewell

### **First Public Session**

Cllr Leek introduced Ian MacFarlane from Dardan security who have been completing evening patrols in the village since November 2018. Mr MacFarlane, having introduced himself, reported that the winter months are normally quiet for unsociable behaviour although their patrols have moved people on. A member of the public asked if anything was being done to identify the reason for antisocial behaviour/damage that has been occurring in the village and could something be made available to deter it. Cllr Aldous reported that this question was outside of the Dardan contract but that the Parish Council continues to look at activities that this age group (14 – 17) want and that the Parish Council would welcome any suggestions. It was noted in discussion that there would, unfortunately, always be a minority that will partake in antisocial behaviour but the aim should be to minimise any ripple effect from this group.

### **1.1 District and County Councillors' Report**

Cllr Legg had sent his apologies for absence as he was attending Bracon Ash's meeting and depending on their finish time may be in attendance later.

Cllr Foulger reported that later this week he would be attending his first meeting for three weeks, so there was nothing new to report and he hoped to have more to report at February's meeting.

### **1.2 Public Session**

A representative from Swainsthorpe Parish Council reported that an application from Ben Burgess has been received by SNC, although no official notification has yet been received by Swainsthorpe Parish Council, to move their current operations at various sites to Swainsthorpe, creating an industrial site in the middle of agricultural land. Swainsthorpe Parish Council would like to ask MPC, as a parish on the A140, for help and support with commenting on this application as it is outside of the scope of anything they have dealt with before. Cllr Leek reported that Cllr Leigh had made contact with neighbouring parishes and once available he would be following this up and arranging meetings and that MPC would be happy to support Swainsthorpe Parish Council.

In response to a question from a member of the public, it was confirmed that the police should be contacted to report incidents of criminal or antisocial behaviour, and not Dardan.

A member of the public reported that the verges around the Common were looking untidy. Cllr Leek reported that she would look at and report back to Councillors with suggestions/options.

## **2.0 To close the meeting to public participation**

Cllr Leek closed the meeting to public participation and formally started the Parish Council meeting.

## **3.0 To receive and consider apologies for absence**

Apologies were received from Cllrs Reeve and Leigh.

## **4.0 To receive declaration of interest on items on the agenda**

Cllr Banham declared an interest in any matters relating to planning.

## **5.0 To confirm and sign the minutes of the ordinary Parish Council Meeting held on 3<sup>rd</sup> December 2018**

The minutes of the ordinary meeting held on 3<sup>rd</sup> December 2018 were unanimously agreed as a true record of the meeting and duly signed after being proposed by Cllr Banham and seconded by Cllr Leek.

## **5.1 To confirm and sign the minutes of the Extraordinary Parish Council Meeting held on 29<sup>th</sup> December 2018**

The minutes of the extraordinary meeting held on 29<sup>th</sup> December 2018 were unanimously agreed as a true record of the meeting and duly signed after being proposed by Cllr Tucker and seconded by Cllr Sewell. Cllr Banham abstained from the vote as he had not been in attendance at the meeting.

## **6.0 Finance -To receive financial report and approve invoices for payment as per schedule**

A proposed schedule of payments was handed out for approval. Copies of the latest financial summary were also handed out. Following proposal by Cllr Sewell and seconding by Cllr Banham all payments were duly passed. A copy of payments is attached to these minutes.

## **6.1 To set and approve the budget for 2019/20**

During discussion it was agreed that the capital spending budget figure should remain until confirmation regarding war memorial funding is clarified. Following proposal by Cllr Leek and seconding by Cllr Banham the budget for 2019/20 was unanimously agreed.

## **6.2 To set and approve 2019/20 precept**

Following discussion and proposal by Cllr Leek and seconding by Cllr Sewell it was unanimously agreed to set the precept at £39.22 for a Band D council tax property which represents no change on the previous year charges.

## **7.0 Update on the Swamp allotments and surveyors report on boundary wall**

Cllr Leek reported that the surveyors report had not yet been received and a review of this would be added to the agenda for the next meeting.

### **8.0 Planning application: 2018/0872**

Following discussion about SNC's Development Management Committee meeting on 30<sup>th</sup> January 2019 when this application will be discussed, it was unanimously agreed that MPC's presentation should be made by a councillor and not their legal representative. Cllrs Leek, Sewell and Tucker will agree between them who will be presenting and circulate the draft/ final presentation to all Councillors prior to 30.01.19.

Following discussion it was unanimously agreed to submit objection comments to SNC on the second consultation for the above planning application, by 16.01.19. Confirmation of the meeting on 30<sup>th</sup> January and arrangements for MPC to make representation will also be included.

### **8.1 Wind Farm application: to approve delegated authority to Cllr Aldous for liaising with neighbouring parishes and submitting approved responses.**

Cllr Aldous reported that the next round of hearings run from Monday 28<sup>th</sup> January to Friday 1<sup>st</sup> February. Following discussion, Cllr Sewell proposed that Cllr Aldous attend and represent MPC at these hearings; this was seconded by Cllr Leek and unanimously agreed. Cllr Banham abstained from the vote.

### **8.2 To consider any planning applications**

2018/2857: Vale Lodge, Swardeston Lane, Swainsthorpe, NR14 8PT. Single storey extension and internal alterations. During discussion it was noted that this application will almost double the existing footprint of the property and there may be restrictions on the land as the property was an agricultural workers bungalow. Cllr Sewell will summarise comments for submission prior to 23<sup>rd</sup> January.

Land south of Cuckoofield Lane, Bracon Ash. Proposal: erection of 14 residential dwellings. It was noted that no notification of this application has been received by MPC although it was logged on SNC's planning portal on Friday 4<sup>th</sup> January. During discussion it was noted that the access for this proposed development will be via an entrance that was approved last year for agricultural use. Following discussion it was agreed that a review of this application should be itemised on the next meeting agenda.

### **9.0 Correspondence requiring consideration**

- Letter from resident raising concern about the poor state of the path from the B1113 junction to Birchfield Lane and a request for the bus shelter opposite the Malt House to be moved/turned to protect users from traffic spray. Following discussion it was agreed to add these two items onto the outstanding works list so that they could be considered in more detail.
- Email from NCC Highways, re. School keep clear markings and barrier at new pedestrian entrance on Long Lane, dated 10.12.18: *"Our lining contractor will shortly be ceasing lining work until after the Christmas period. Lining work is also weather dependant to some degree. We cannot extend the double yellow lining. This request a Traffic Regulation Order(TRO). The*

*County Council are not reviewing TROs. On the matter of a barrier. This can only be considered if there is suitable footway width. Barriers need to be installed 450mm from the carriageway, so it depends on the remaining footway width. If a barrier can be installed, we'll look to attend in the new year."*

- Email from NCC Highways, dated 12.12.18: *"Earlier in the year the County Council made a bid to the Department for Transport for some additional funding to attend surfacing / large patching works. We recently received some considerable sums for the County and although challenging we have procured the additional resource to deliver the works. It is now a very tight county surfacing programme, with little / no scope for scheme slippage. Mulbarton Cuckoofield Lane / Long Lane junction – 29/01/2019 2 days road closure."*

### **10.0 Sub-committee/liaison officer reports**

Cllr Tucker reported that he had spoken to Brundall Parish Council regarding their recently installed war memorial; they felt there was a need for their village to have an external memorial that was separate from the Church and installed a 4 ft by 2ft marble shard that a local stone mason carved. The total cost of the project was £750, and as Parish Councils have no legal authority to pay for installation of new war memorials they raised the money through public donations and from local organisations including the Rotary Club and Lions; they raised enough money for a second shard which they plan to have names of fallen villagers from all conflicts put on. Cllr Tucker reported that they are willing to discuss further and would attend a MPC meeting if this was felt beneficial.

### **10.1 Review of outstanding works list**

An update list was handed out for review and updating.

Cllr Leek reported that she would confirm a date for a February half term litter pick and circulate this to all.

### **11.0 To receive any items for inclusion on the next agenda**

- Land south of Cuckoofield Lane, Bracon Ash – Erection of 14 residential dwellings.
- Policies and major documentation review: two risk assessment documents have provisionally been identified as being the next to be updated.

### **12.0 To adjourn the meeting for the 2<sup>nd</sup> public session**

A member of the public reported that they were pleased that the Cuckoofield Lane / Long Lane junction had been identified for repair but that there were large cracks on the highway further down the road past Handover Gardens. He also raised that the bus shelter opposite the Co-op suffers in wet weather from a large puddle; it was noted that Highways have been out to inspect this matter but it was on a dry day. It was also asked if, when looking at the Common verges, it would be possible to trim the top of the bank between the village hall and church to encourage people to walk along this bank rather than on the muddy path.

In response to a question regarding the Swamp boundary wall, Cllr Leek confirmed that payment had not been made for the report as it has not yet been received.

A member of the public asked if MPC were aware if Highways had re-inspected the configuration of the junction at Oakley Park. During discussion, it was believed that Highways had completed their safety audit and found the junction to be satisfactory but that this would be followed up to confirm what their latest view of it is. It was noted that a mirror had been installed at the junction although it was unknown who had installed it.

A member of the public asked if the school/surgery car park no exit sign could be turned round as they believed it would be more beneficial facing the opposite direction. They also confirmed that the bus stop on the B1113 was used for the East Harling bus.

A member of the public asked for confirmation of the speed limit on Cuckoofield Lane near the Co-op as the signs are slightly contradictory. It was confirmed that the speed limit is 20mph and the redundant signs have been reported to Highways for action/removal.

There being no further business the meeting closed at 8.30pm.

The next meeting will take place on Monday 4<sup>th</sup> February 2019 at 7.30pm.

## Payments for December 2018

Cheque Number	Recipient	Details	Net total	Vat	Amount £'s
102504	Hayes & Storr Client Account	Solicitors	300.00		300.00
102505	Information Commissioner	Data Protection Registration	40.00		40.00
102506	MVHMC	Electric – floodlights: Oct, Nov & Dec 2018	30.00		30.00
102507	D Aldous	Expenses for windfarm meetings	24.30		24.30
102508	Norfolk Wildlife Services Ltd	Report for planning consultation	222.86	44.57	267.43
102509	GSL Dardan Ltd	December invoice	1000.00	200.00	1200.00
102510	P Leigh	Expenses: shelter decking	194.22	37.93	232.15
102511	K Gooch	Common hay cutting 2018	260.00		260.00
102512	B Leek	Padlock	13.40		13.40
102513	A Phillips	Office Expenses	49.36	6.58	55.94
102514	A Phillips	Salary	628.55		628.55
202515	HMRC	PAYE	185.63		185.63
202516	W Gray	Front car park planings & roller removed from Common	460.00	92.00	552.00
202517	W Gray	Gravel work car park by Scout hut	325.00	65.00	390.00
		<b>Total for month:</b>	<b>3733.32</b>	<b>446.08</b>	<b>4179.40</b>