

MULBARTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at

7.30pm on Monday 4th September 2017

Councillors present:-

Peter Leigh Richard Tucker Steve Sewell Beverley Leek
Adam Banham (joined the meeting after 1.2)

First Public Session.**1.1 District and County Councillors' Report**

Cllr Foulger reported that NCC would be starting their meetings again next week and he already has 3 or 4 meetings to attend. Cllr Foulger reported that as Dementia Champion he was pleased to announce that NCC would be entertaining a group of Russian scientists on a reciprocal visit. As there is no national health service in Russia they are looking at how best to manage their resources; as part of the trip they will be visiting the Wymondham dementia support group.

Cllr Foulger reported that he had attend the Dong energy public consultation event today and that there was nothing new to that which had already been published to the Parish Council and was mainly a publicity exercise for local residents.

In response to a discussion about it taking three years to build the substation and concerns about how traffic would be directed, Cllr Foulger stated that no plans have as yet been finalised and residents at the event had also been concerned that trees may be felled as part of the development.

Cllr Leigh raised to both District Councillors concerns about the Norfolk Strategic Framework consultation document and stated that SNC appeared to be leading the way in building houses and concreting over the district; it was noted that the document states a population growth of 12% but the number of houses need to increase by 27%. During discussion concerns were also raised regarding there being no plans for major road improvements until 2025/2030 which would put extra traffic onto the southern bypass. It was noted that the document referred to Norwich airport as being the largest in East Anglia, with no mention of Stanstead. Cllr Foulger stated that he would question the Norwich projected population figures stated in the document.

Cllr Legg reported that he little to report from SNC, although the letter from Norfolk CPRE stating that there was no more need for housing until current quotas have been used appears to have created some interest and comments at SNC and he questioned why an email had been sent to all Parish Councils by SNC, for although Parish Councils can have a say on planning they are unable to determine anything as this falls to SNC Officers.

Cllr Leigh read out a newspaper article: "Britain risks creating a new generation of Nimbys unless the Government stops "ugly" Sixties-style modernist designs being imposed on communities": during discussion Cllr Legg stated that SNC do have a design code but don't always adhere to it and appear to be more concerned about how much they can get in grants for house building, which in his opinion was short sighted as they can't rely on grants for ever and SNC are only interested in

building if they can tax it, it was noted that self builds do not generate income for the district council.

1.2 Public Session

Members of the public asked for copies of the Norfolk Strategic Framework document; the Clerk will forward copies of the document link to those requesting it.

A resident asked if any response had been received with regards to identifying who is responsible for the ditches in the village. Cllr Leigh reported that no response had been received from any of the organisations contacted and will arrange for the letters to be re-sent/chased.

A resident comment how nice it was to see the light back on again above the sign.

2.0 To close the meeting to public participation.

Cllr Leigh closed the meeting to public participation and formally started the Parish Council meeting.

3.0 To receive and consider apologies for absence.

Apologies received from Cllrs Aldous and Reeve.

4.0 To receive declaration of interest on items on the agenda.

Cllr Banham declared an interest on item 11.3.

5.0 To confirm and sign the minutes of the Parish Council Meeting held on 7th August 2017.

The minutes of the ordinary meeting held on 7th August 2017 were unanimously agreed as a true record of the meeting and duly signed after proposal by Cllr Leek and seconding by Cllr Sewell.

5.1 To confirm and sign the minutes of the closed Parish Council Meeting held on 7th August 2017.

The minutes of the closed meeting held on 7th August 2017 were unanimously agreed as a true record of the meeting and duly signed after proposal by Cllr Tucker and seconding by Cllr Banham.

6.0 Finance -To receive financial report and approve invoices for payment as per schedule.

A proposed schedule of payments was handed out for approval, in addition to copies of the latest financial summary. Following proposal by Cllr Leigh and seconding by Cllr Leek all payments were duly passed. A copy of payments is attached to these minutes.

6.1 To appoint an annual insurance provider and authorise payment.

Following discussion and review of quotes, Cllr Leigh proposed that the quote from Ecclesiastical be accepted and that a three year agreement should be signed, this was seconded by Cllr Banham and

unanimously agreed. Payment was approved to be made prior to the policy start date of 1st October 2017.

6.2 Review of grounds maintenance contract.

Following discussion and review of the standard of grounds maintenance for this year, Cllr Leigh proposed that the 2018 grounds maintenance contract be awarded to Ribbonsdale Nurseries, this was seconded by Cllr Leek and unanimously agreed.

6.3 Approval for play horse to be sold.

Cllr Leek reported that the party behind the original enquiry to purchase the rocking horse had now withdrawn their offer; however another interested party is offering £120, had the equipment to remove it safely from site and can complete this within two weeks. Following proposal by Cllr Leek and seconding by Cllr Tucker is was unanimously agreed to accept this figure with the caveat that the buyer will make good the ground underneath the horse and that payment is made prior to removal and that removal is at buyers risk.

6.4 Review of quotes for the tile flooring in the village hall play area.

Following discussion of the two options (repair or replace) available to improve the surface under the swings it was proposed by Cllr Leigh and seconded by Cllr Leek that the tile repair option be accepted, this was unanimously agreed. Cllr Leigh recommended that a wooden surround be put in first to help push the tiles into place to minimise gaps before they are filled.

6.5 Approval of quotes for bollards at Stile Close and to build up slide landing site

Following discussion of the quotes, which are both to supply and fit, it was proposed by Cllr Leigh and seconding by Cllr Banham it unanimously agreed to accept the quotes.

7.0 Review of quotation and work scope for MUGA floodlights.

Cllr Leigh reported that of the three companies approached to give quotes only two had responded; the latest company has provided three options and have advised that they can start the work before the end of September. Following discussion and review of the three options it was unanimously agreed after proposal by Cllr Leigh and seconding by Cllr Banham to accept this contractor's option 2 that includes replacing the existing floodlights and installing a Rolec smart meter.

8.0 Review of draft lease for Mulberry Park.

Cllr Leigh reported that the Football Club have received a copy of the draft lease.

Cllr Leigh reported that the Football Foundation have been in contacted him regarding the meeting with the Football Club that was held last month regarding their vision for future facilities in Mulbarton and MPC being a joint applicant for any grant applications that they may make. Cllr Leigh advised that the Football Foundation that MPC were unable to formally discuss the proposal as no formal request had been received from the Football Club.

9.0 Approval of Heads of Terms from Telefonica.

Following discussion and proposal by Cllr Leigh and seconded by Cllr Sewell it was unanimously agreed to accept and sign the proposed Heads of Terms from Telefonica.

10.0 Request from the Scouts to use Orchard Park for their annual fireworks display on Saturday 4th November 2017.

Following discussion and confirmation of receipt of insurance and risk assessment documents from the Scouts, Cllr Tucker proposed that this request was approved; this was seconded by Cllr Leek and unanimously agreed.

11.0 To consider planning applications.

2017/1863: 6 Primrose Close, NR14 8BJ: erection of two storey side extension – no objections

Y/7/2017/7021: Mulbarton Infant School, The Common, NR14 8JG: variation of condition 1 of planning permission 07/77/0212 to allow pedestrian access to the school off Long Lane to be used between 08:30-9:15 and 15:00-15:45 Monday to Friday term time, and for playing field maintenance equipment and for grounds maintenance and emergency access only, at all other times – no objections.

11.2 To consider response to Dong energy statutory consultation.

Following discussion it was unanimously agreed that MPC's concerns regarding traffic management and effects to local public traffic services should be raised. It was suggested that all local parish councils should be consulted on the traffic management plan ideally with the involvement of the District Councillor that represents those parishes most affected by construction traffic for this proposal.

11.3 To consider response to Norfolk Strategic Framework consultation.

Cllr Banham having declared an interest in this matter under item 4.0 did not take part in any discussion.

As this matter had been discussed during the first public session it was unanimously agreed that Cllr Leigh would finalise comments for MPC's consultation response.

12.0 Correspondence requiring consideration.

- Welcome afternoon: 7th October, 3 – 5pm. It was agreed that MPC would again be represented at this event and all Cllrs will be reminded of the date nearer the time to confirm their availability to attend.
- Community Governance Review, email from SNC: following the first phase of consultation, recommendations have now been published and the second consultation phase is now open for submission of comments.
- Email from SNC in response to the CPRE pledge asking that no more new housing allocations are made in the emerging Greater Norwich Local Plan until existing Joint Core Strategy

allocations have been developed. Following discussion it was agreed that the contents of this email did not affect MPC as although it can comment on planning it does not make decisions as these are taken at district level.

- Vision for Norfolk (V4N) document issued by CPRE Norfolk is a call for all to join the debate about protecting all things that make Norfolk unique.

13.0 Sub-committee/liaison officer reports.

Cllr Leek reported that there were still outstanding works to be completed on the play areas; she is waiting for quotes for a specified work scope that will hopefully be available for review at the next meeting.

Cllr Leigh reported that he had been investigating options for repairing the swing on the Common. Following discussion it was unanimously agreed to replace the vandalised swing with a steel top bar, which would be similar in cost to a wooden one but would last longer and be more resistant to abuse from those over the age that the swings are designed for.

Cllr Leigh reported that the poles had been placed on the Common by the village sign and that the spacing between them was wide enough for prams and pushchairs and also to fit the ground maintenance contractor to mow and strim the grass.

Cllr Leigh reported that the ParkRun had used a different starting point last week, which was encouraging with regards to their responsibilities for helping to maintain the Common.

Cllr Leigh noted that only half the Common had so far been cut for hay and said that attempts would be made to contact the farmer to find out when the rest would be completed. Cllr Leigh reported that brambles and scrub would start to be cut at the end of this month as previously discussed.

Cllr Leigh reported that a local resident had raised concerns about a raised manhole cover by the Village Pond; Cllr Leigh has informed the individual that the area was part of common land and that parking wasn't actually permitted and any concerns should be addressed to SNC.

Cllr Leek reported that there were a couple of local lads that were available for odd jobs around the village, it was agreed that they would only be covered by insurance if they were volunteers and risk assessments including COSHH, would need to be completed before they completed any jobs.

Cllr Leek reported that the car park at the Surgery and school was full by 7.30 this morning despite the Surgery not being open and pupils still being on holiday.

13.1 Review of outstanding works list

Cllr Leigh confirmed that the village light had been reinstalled and could be removed from the list.

Cllr Leek requested that the compost bin be removed from the list as this was no longer required at the Meadows.

Cllr Leigh noted that the list needed updating further to account for decisions made this evening.

14.0 To receive any items for inclusion on the next agenda.

- To review costs for siting telegraph poles on the common between the front car park and highway
- Preliminary thoughts for next year's budget setting

15.0 To adjourn the meeting for the 2nd public session.

A resident reported that they have noticed an increase in litter in the village. During discussion Cllr Leek agreed to arrange another litter pick in October, it was also mooted that MALGA may be prepared to either be involved with litter pick or to arrange one themselves and MALGA members would raise at their next meeting.

A Swamp allotment holder asked if MPC were in correspondence with the site's neighbour. Cllr Leigh confirmed that concerns were being looked into.

A resident asked if there was any update on the Church tower being used for a mast. Cllr Leigh reported that MPC had been informed that the tower as a listed building with wooden window louvers was not suitable to host the antenna.

There being no further business the meeting closed at 8:52pm.

The next meeting will take place on Monday 2nd October 2017.

Payments for August 2017

Cheque Number	Recipient	Details	Net total	Vat	Amount £'s
371423	MPC	Transfer to Santander current account	10,000.00		10,000.00
022016	Asgard Secure Steel Storage	MUGA Hut	533.33	106.67	640.00
022017	Total Tech Support Ltd	Website support & training	60.00		60.00
022018	Hatch Brenner LLP	Interim payment for Football lease	615.00	120.00	735.00
022019	Grademore Ltd	Telegraph poles for the Common	187.00	37.40	224.40
022020	Ribbonsdale Nurseries	Monthly grounds maintenance	1043.57	208.71	1252.28
022021	Ribbonsdale Nurseries	Machinery & labour to site telegraph poles on the Common	210.00	42.00	252.00
022022	P. Leigh	Expenses: village sign & Common poles	91.98	17.18	109.16
022023	A Phillips	Salary - August	564.10		564.10
022024	HMRC	PAYE	149.65		149.65
		Total for month:	13454.63	531.96	13986.59