

MULBARTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at

7.30pm on Monday 3<sup>rd</sup> December 2018

Councillors present:-

Peter Leigh Derek Aldous Adam Banham Beverley Leek Richard Tucker

**First Public Session**

**1.1 District and County Councillors' Report**

Cllr Leigh reported that Cllrs Legg and Foulger were unable to attend this evening's meeting.

**1.2 Public Session**

Cllr Leigh reported that he had spoken to the security company that was conducting patrols in the village and they had reported that things had been quiet. Cllr Leigh reported that the police had put on extra patrols last Thursday and Friday in response to complaints about anti-social behaviour around the Co-op/Handover Garden area; they had reported that nothing was amiss and would be talking to Cllr Leigh again on Wednesday (05.12.18).

A resident raised that they had contacted Highways again with regards to the junction at Long Lane/Rosery and that Highways had reported that the off-site highways works have not yet undergone a safety audit. Correspondence relating to this matter between the resident and Highways date back to March 2018.

**2.0 To close the meeting to public participation**

Cllr Leigh closed the meeting to public participation and formally started the Parish Council meeting.

**3.0 To receive and consider apologies for absence**

Apologies were received from Cllrs Reeve and Sewell.

**4.0 To receive declaration of interest on items on the agenda**

Cllr Banham declared an interest in any matters relating to planning and agenda item 12.0.

**5.0 To confirm and sign the minutes of the ordinary Parish Council Meeting held on 5<sup>th</sup> November 2018**

The minutes of the ordinary meeting held on 5<sup>th</sup> November 2018 were unanimously agreed as a true record of the meeting and duly signed after being proposed by Cllr Leek and seconded by Cllr Banham.

## **6.0 Finance -To receive financial report and approve invoices for payment as per schedule**

A proposed schedule of payments was handed out for approval. Copies of the latest financial summary were also handed out. Following proposal by Cllr Leek and seconding by Cllr Aldous all payments were duly passed. A copy of payments is attached to these minutes.

### **6.1 2019/20 budget review for precept setting in January 2019**

Following discussion it was agreed to revise the budget to include for updates to the Neighbourhood Plan, War memorial, legal costs for land transfer for the Long Lane allotments and work on the front car park. The budget will be formally agreed at the next meeting prior to precept setting.

### **6.2 To approve costings for timber decking around youth shelter**

Following discussion Cllr Leigh proposed that a budget of £250 be made available for the project, which would be done in-house; this was seconded by Cllr Leek and unanimously approved.

## **7.0 To discuss options and locations for a war memorial and funding options.**

Following discussions Cllr Tucker reported that he would contact Brundall Parish Council, who have recently unveiled a new war memorial, to see how they went about choosing, funding and dedicating theirs. It was discussed that any new memorial needed to be in the village and not the church grounds, with a potential site being near the hornbeam, between the village hall and pond being suggested. During discussions it was noted that grants aren't available for new memorials but some money may be able to be raised through public subscription.

### **7.1 To discuss support of Church and Royal British Legion's plans to restore Frank Barrett's war grave.**

Cllr Leigh reported that there is only one war grave in the churchyard and it is a state of disrepair. The Church, along with the Royal British Legion and Commonwealth Graves Commission would like to repair the gravestone and plot and have asked if MPC would also like to be included. During discussion it was noted that Frank Barrett's name is not on the remembrance plaque in the Church as he was invalided out and then died in 1920. Following discussion it was unanimously agreed in principle to support this project. Once more details are available they will be able to be formally agreed.

## **8.0 Update on the Swamp allotments and surveyors report on boundary wall**

Cllr Leigh reported that the surveyors report had not yet been received and a review of this would be added to the agenda for the next meeting.

## **9.0 Request from School to engage with Highways to instate "school keep clear" markings on Long Lane.**

Cllr Leigh reported that an email had been received from the School's site manager stating that Highways had advised him to contact the Parish Council to start the request for "school keep clear"

markings on Long Lane. Following discussion it was unanimously agreed to support this request, it was also suggested and discussed that a request for a barrier at the entrance should be included when contacting Highways.

#### **10.0 To review and approve revised Standing Orders.**

Following proposal by Cllr Leigh and seconding by Cllr Leek it was unanimously agreed to approve the revised version of Standing Orders.

#### **11.0 To agree a date for 2019 Annual Parish Meeting.**

Following discussion, it was unanimously agreed that the Annual Parish Meeting should be held on Monday 13<sup>th</sup> May 2019, prior to the AGM and ordinary meeting of MPC.

#### **12.0 GNLP: To review and approve cost of engaging services of professional advisor.**

**Cllr Banham left the room prior to this item being discussed.**

Cllr Leigh reported the following potential number of new homes for the area based on SNC's contribution to the Greater Norwich Local Plan (GNLP):

GNLP 0315: 3,900 homes

GNLP 02039: 140 homes, land north of Rectory Lane

GNLP 2038: 440 homes, land south of Rectory Lane

GNLP 02099/0195: 22 homes, Bracon Ash

GNLP 0496: 200 homes Lanpro/Paddock Farm, with potential for 770

A total of 800 excluding site GNLP 03015.

Including proposals for Bracon Ash and Swainsthorpe adds a further 70 homes with a potential additionally 364-11,000 homes at Bracon Ash on site GNLP 1055.

Cllr Leigh reported that SNC had scored all the potential sites as suitable and that there were no problems with regards to highways or neighbourhood services. Following discussions Cllr Leigh proposed that MPC engage the services of a professional planning advisor to help put together a document that reflects the views of the village, this was seconded by Cllr leek and unanimously agreed. Cllrs Leigh, Aldous and Tucker arranged to meet to put together a briefing document together to specify MPC requirements.

**Cllr Banham returned to the meeting following conclusion of Item 12 discussions.**

#### **13.0 To discuss liaising with adjoining parishes**

Following discussions it was unanimously agreed that an invitation to meet up with the Chairman/Vice-chairman's of neighbouring Parish Councils should be sent to out to encourage closer working on planning applications and developments.

#### **14.0 Planning application: 2018/0872**

Cllr Leigh reported that SNC had granted Lanpro another extension, until 1 February 2019, for their application submission.

Cllr Leigh read out SNC's reply to a MPC email querying this extension:

*"As you are aware, the applicant wishes to submit additional information to try and address some of the concerns raised. There has been a delay in preparing this information which is why we have agreed a further extension. I appreciate this can be frustrating when several months pass by from when it was originally expected to be heard at Development Management Committee, but if we were not allow the applicant to try and address some of these concerns this could be detrimental to our case in the event of an appeal should the application be refused. This is because that in the case of such an appeal if it were found that some of the reasons for refusal could have been addressed prior to determination but had not been as a result of our refusal to allow the applicant to submit further information then the Council may be found to have acted unreasonably and liable to pay costs. It can also reduce the focus on the key issues that any such refusal might be based on.*

*Once the information has been received and re-consultation is underway, please let me know if there is an issue with the dates for providing the Parish Council's response."*

Cllr Leigh reported that the next SNC Development Management meeting is scheduled for 30 January 2019.

#### **14.1 To consider any planning applications**

2018/2495: 20 Lakes Avenue, NR14 8BY – enlarge garage and link to existing bungalow. It was unanimously agreed that MPC had no objections.

2018/2590: The Birches, Swainsthorpe Road, NR14 8FZ – new logia to swimming pool and alterations to utility room. It was unanimously agreed that MPC had no objections.

Cllr Aldous reported the application for the Hornsea Project Three Offshore Wind Farm was being discussed this week by the Planning Inspectorate. Cllr Aldous reminded the meeting that the application included a power station at Swainsthorpe, which could be 6 storeys high and as Highways had refused access of the A47 all traffic would be along the B1113, resulting in c100 additional lorries a day. Cllr Aldous reported that this evening session was being attended by Swainsthorpe Parish Council representatives and that he will attending during the week: Tuesday's session was to discuss alternatives/design flexibility (off shore and onshore) and it may at this meeting that a decision is made as to whether the facility will be AC or DC. Thursday's session covers the draft development consent order and Friday's other onshore matters, when hopefully more will be know about the plans for Swainsthorpe.

During discussion it was noted that the facility will not generate any local jobs as the site will be unattended. Concerns were raised that increased traffic along the B1113 by the pond may further damage the retaining wall.

#### **15.0 Correspondence requiring consideration**

- Email of thanks from resident regarding MPC's contribution to the village Remembrance Day event.

- Email from Police: Crimestoppers are looking to recruit volunteers as co-ordinators. Other roles are also available.
- Email from Mulbarton Words Week: asking if MPC would be interested in joining other organisations in the village on a project to preserve village history/archives and perhaps look into the possibility of establishing a museum. Following discussion it was agreed that MPC would need more information to properly consider and discuss; it was noted that a lot of archived material is already stored in the Parish office.
- Email from Football Club: apologies that their new tea hut container was delivered to the side of the stand and not its agreed location on Orchard Park. The club will move it once ground conditions are suitable.
- Email from Enchanted Cinema: looking to collaborate with local councils to offer outdoor cinema. It was agreed to request further information from the company.
- Email from SNC: the Communities team are looking for new opportunities to send groups into the community to take part in a volunteering experience.
- OneCom: proposal for alternative plan to current BT package. MPC to contact BT to see what they can offer in light of proposed lower price from OneCom.
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#### **16.0 Sub-committee/liaison officer reports**

Cllr Leigh reported that he and Cllr Aldous had attended a meeting with SNC and the Common owner to discuss the trees outside the school. SNC have stated that they will clean the area up and advise MPC before this happens; they are also proposing to pollard some of the trees and then fence them off to see if they will regenerate. SNC have confirmed that the area will not be turned into a car park. Cllrs Leigh and Aldous raised at the meeting the rest of the Common and that no work had been carried out on the ponds in the last 3-4 years; SNC reported that they have received quotes for Todd's pond (village pond).

Cllr Leigh reported that the railings on the B1113 by the pond are tilting by more than 11 degrees. Cllr Leigh and Aldous agreed to take and record monthly, the angle of the pond retaining wall to monitor any further movement of it.

Cllr Aldous reported that SNC had cut down ash trees on common land because of ash tree die back; these trees had sound trunks and could have just been cut back rather than removed.

Cllr Leigh reported that SNC are in the process of consolidating all their tree contractor work into one contract. This raised concerns during discussion that survey work would be completed by the same contractor that would then charge for the work created.

Cllr Leigh reported that the phone mast compound was broken into last month, repairs have been completed, it is believed that the old gate was used to facilitate this. Removal of this gate is to be added to outstanding works list.

Cllr Leigh reported that several councillors attended the play area inspection training last month and following this there were a few minor points that needed addressing. Cllr Leigh reported that the grass sown on the new matting under the zip-wire at the Meadows was starting to grow and he recommended that the area stays fenced off for the foreseeable future.

Cllr Leigh reported that he had still not had any response from SNC or Hopkins Homes regarding the transfer of land for the Long Lane allotments or the issues raised concerning the water troughs. He will ask District Cllr Legg to formally raise this with SNC.

Cllr Leigh reported that he had a meeting with representatives from MALGA last week and was pleased to say that there was a good air of cooperation.

#### **16.1 Review of outstanding works list**

An update list was handed out for review and updating.

#### **17.0 To receive any items for inclusion on the next agenda**

- Budget approval and precept setting
- Swamp allotment and surveyors report
- Items for February meeting: review of security contract and review of MPC major documents

#### **18.0 To adjourn the meeting for the 2<sup>nd</sup> public session**

Cllr Leigh thanked all Councillors for their support and commitment over the last 12 months.

A member of the public reported that the copy date for the next Parish New was 27<sup>th</sup> January 2019; also that they believed that the Commonwealth Graves Commission covered deaths up until 1921.

A member of the public asked, in relation to the Paddock Farm application, if MPC would be granted an extension for consultation comments in light of the fact that the developer had had several extensions; Cllr Leigh replied that an extension would certainly be asked for in order that a meaningful response can be submitted.

It was discussed that SNC currently have land allocated for 35,000 homes but that the build rate is currently c1500pa. CPRE recommend a phasing of site allocating and that many landowners are adding to land banking by taking the money for selling their land which then isn't built on.

A member of the public expressed their option that a barrier by the school entrance/exit on Long Lane was a good idea especially as it was difficult to get between cars are drop off/pick up times.

Cllr Leigh thanked the members of the public who regular attend the meetings and offered his best wishes for Christmas and the New Year.

There being no further business the meeting closed at 8.55pm.

The next meeting will take place on Monday 7<sup>th</sup> January 2019 at 7.30pm.

## Payments for November 2018

Cheque Number	Recipient	Details	Net total	Vat	Amount £'s
102495	DJ Ireland	Cableway matting & misc play area and village maintenance	2279.00	455.80	2734.80
102496	SNC	Dog bin annual charge	1000.00	200.00	1200.00
102497	David Bracey	Play inspection training	100.00	20.00	120.00
102498	Mulbarton Church	Grounds maintenance contribution	1320.00		1320.00
102499	P Leigh	Expenses – wreath & padlocks	56.52	4.30	60.82
102500	A Phillips	Expenses – includes Poppy Cake	87.69	2.54	90.23
102501	A Phillips	Salary	543.48		543.48
102502	HMRC	PAYE	135.80		135.80
102503	GSL Dardan Limited	Security Patrols	1000.00	200.00	1200.00
		<b>Total for month:</b>	<b>6522.49</b>	<b>882.64</b>	<b>7405.13</b>