

MULBARTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at

7.30pm on Monday 5th August 2019

Councillors present:-

Peter Leigh Derek Aldous Adam Banham Gerald Peachy Steve Sewell Richard Tucker

1.1 District and County Councillors' Report

County Councillor Colin Foulger sent his apologies for not being able to attend and advised that he had nothing to report.

District Cllr Vivienne Clifford-Jackson handed out a report to members of the public and MPC. She offered to facilitate a meeting with SNC Planning Department and MPC to which members of the public could also be invited.

District Cllr Nigel Legg reported that he had been in dialogue with the Environment Agency regarding Mulbarton stream which is feed by critical ordinary water courses and ditches in the village. He advised that any residents that required more information i.e. if they were buying or selling or unsure about their responsibilities regarding riparian responsibilities, that they should contact the Environment Agency as they had recently surveyed all the ditches and had a detailed map of the area.

Cllr Legg reported that he sits on the health scrutiny committee at County level whose function is to look at major changes in health care provision and scrutiny when provision is not as good as it should be. Although he cannot look at individual matters if residents have a problems with aspects of health care provision then they should contact him.

Also in attendance was District Councillor Gerry Francis.

1.2 Public Session

A representative from MALGA thanked MPC for adding their request for a step by the water troughs at the Meadows allotments onto the agenda for this evening and handed over a drawing of showing suggested size and construction materials.

In response to an enquiry regarding the clearance work by the surgery/school car park, Cllr Leigh explained the area is not a car park and has been cleaned out following the work SNC had completed in cutting down the Ash trees and was being made ready for some deciduous and indigenous trees to be planted in the autumn; it is hoped that this will be a community event.

In response to a question as to whether the Parish Council had any powers to deal with parking issues and concerns along the Common, Cllr Leigh reported that MPC have no powers and following a meeting with the Police Beat manager last week, the Police are not interested in parking in the village.

In response to an enquiry about replacing the bench on the Common which was destroyed by arson, Cllr Leigh reported that a like for like bench would cost £500 - £600 and a steel (fire proof) bench would be c£1500 although this is not an ideal option as it would be cold in the winter; so MPC are looking at a hybrid of the two that would provide comfort and improved fire proof properties.

2.0 To close the meeting to public participation

Cllr Leigh closed the meeting to public participation and formally started the Parish Council meeting.

3.0 To receive and consider apologies for absence

Apologies were received from Cllr Beverley Leek.

4.0 To receive declaration of interest on items on the agenda

Cllr Banham declared an interest in any matters relating to planning and agenda item 14.2.

5.0 To confirm and sign the minutes of the Parish Council Meeting held on 1st July 2019

The minutes of the ordinary meeting held on 1st July 2019 were unanimously agreed as a true record of the meeting and duly signed after being proposed by Cllr Sewell and seconded by Cllr Tucker.

6.0 Finance -To receive financial report and approve invoices for payment as per schedule

A proposed schedule of payments was handed out for approval. Copies of the latest financial summary were also handed out. Following proposal by Cllr Banham and seconding by Cllr Peachey all payments were duly passed. A copy of payments is attached to these minutes.

6.1 Review of quotes for skate park resurfacing

Cllr Leigh reported that one quote had been received to date; one contractor had reported that they were unable to quote and two other contractors are still pending attending site visits. It was discussed that if no more quotes are received by the next meeting then MPC may need to decide whether to accept the quote received and arrange for the work to be complete before the weather conditions delay the work until next year.

6.2 Review of quotes for preparatory work and tree planting at the school/surgery carpark

Cllr Leigh reported that the clearance work is now complete and the contractor will soon be moving the spoil from site; it may be necessary to use a contractor a c£240 to dig the holes for the trees. It was agreed to order free trees from the Woodland Trust which would be delivered in October with a view of arranging a community planting session during October half term and seeing if the school or scouts wish to be involved. Stakes and wraps would need to be cost and ordered.

6.3 Review of costings for Commons byelaw signs

Cllr Aldous reported that costings had been obtained for signs, which SNC had previously agreed to install. Cllr Aldous proposed that a budget of £250 be allocated for the purchase of signs and to cover the costs of posts and installation; this was seconded by Cllr Sewell and unanimously agreed.

6.4 Discuss and agree work scope for 2020 grounds maintenance contract

Following discussion it was agreed to send out the work scope to the four suggested contractors with a return date of the end of September to allow for collation of the quotes ready for review at the October meeting.

7.0 Request from the Scouts to use Orchard Park for their annual fireworks display on Saturday 2nd November

Following discussion, during which it was confirmed that the Scouts would provide MPC with a copy of their insurance and risk assessment it was unanimously agreed to grant permission for the event. It was noted that the Scouts should out of common courtesy inform the Football Club of their plans for the Saturday and the clear up on the Sunday morning.

8.0 Request from Football Club to move earth bank on Orchard Park

Following discussions during which it was noted that a estimate to remove the banked up earth had been given at c£480 and that moving the bank would probably not improve drainage, it was proposed by Cllr Tucker and seconded by Cllr Sewell that the Football Club could, at their own expense, remove the earth from site and then reseed the area with wild flower mix; this was unanimously agreed.

9.0 Request from MALGA for step to be installed at Meadow's water troughs

Following discussion and review of the submitted proposed drawing it was unanimously agreed in principle that a step could be installed but there needed to be more consideration given to proposed materials used and for formal approval once costings had been obtained.

10.0 Men's Shed – update since last meeting

Cllr Tucker reported that he had met with Liza from NCC Adult Social Services to discuss the Men's Shed projects that she had been involved in. Cllr Tucker explained that Men's Sheds are open to all but are primarily aimed at enabling men to get together and that those involved bring their skills to the group and that ultimately the sessions are whatever the attendees want them to be; some Men's Shed are more of a social gathering than "doing", with some not being in sheds, that can be difficult to get hold of and site, but in premises where a room is hired. Cllr Tucker reported that five residents had already shown an interest in a Mulbarton Men's Shed after it was mentioned on the village website. During discussion it was noted that a Mulbarton Men's Shed could not be set up by MPC as it needs to have a constitution, committee and insurance etc. but that MPC could facilitate setting up a meeting of interested parties and an ambassador from the national Men's Shed

organisation. Following discussions it was unanimously agreed to allocate a budget of £100 for hiring a venue and publicising an information event to see if residents could be encouraged to set up a Mulbarton Men's Shed. Cllr Tucker agreed to contact Liza again and arrange a suitable date for an ambassador to attend a meeting prior to finding a suitable venue and arranging publicity.

Cllr Leigh adjourned the meeting to allow Cllr Clifford-Jackson to speak.

Meeting adjourned.

Cllr Clifford-Jackson reported that she had helped to set up the Wymondham Men's Shed and would be happy to help. Cllr Tucker will follow up this offer.

Meeting resumed.

11.0 New Common Management Plan

Cllr Leigh reported that the current Common Management Plan is due to expire in June 2020 and he has started working on a new draft document for implementation from June 2020. He reported the document will balance the Common use as an amenity for the village and that of the wildlife habit; the report will include the findings of the last Norfolk Wildlife Trust report and lessons learnt from the current plan. Cllr Leigh reported that he hoped to have the draft plan completed by the end of 2019 ready for circulation and revision so that it can be in place when the current one expires. Cllr Leigh asked for any ideas to be put forward for inclusion.

12.0 Review of meeting with Beat Manager and options moving forward

Cllr Leigh reported that he and Cllr Banham had met with PC Chris Boden, the local Beat Manager, last week. Both thought the meeting had been useful and PC Boden was keen to co-operate with MPC; PC Boden had suggested attending some events to meet the community for example being at the village hall site on a Saturday afternoon when football was on. Cllr Leigh reported that the Police had no interest in any parking issues in the village but they had completed some speed checks on the Common whilst in the village.

Cllr Banham reported that it was acknowledged that Police resources were spread thin and it had been suggest during the meeting that the community FaceBook group administrator could link in with PC Boden regarding any intelligence that is posted on the site. PC Boden had reported that SNC will be visiting Hethersett Academy in September to see what students living in the village want in Mulbarton.

Cllr Leigh concluded by encouraging all to report incidents within the village to the Police.

13.0 War Memorial – way forward to gauge support of the village for the proposal

Cllr Tucker reported that he and Cllr Aldous have arranged a meeting and should be able to report back at the next meeting.

14.0 Planning Application:

2019/1430 – 69 Southern Reach, NR14 8BU: Following discussion it was unanimously agreed that MPC had no objections.

2019/1447 – land adjacent to 1 Birchfield Lane: Following discussion it was agreed to submit the comments, previous circulated, in recommending refusal of the application.

14.1 To consider any other planning applications

2019/1530 – 24 Minnow Way, NR14 8FP: Following discussion it was unanimously agreed that MPC had no objections.

2019/1538 – 2 Rosary Close, NR14 8AX: Following discussion, Cllr Sewell agreed to look at this application and circulate comments to all Councillors prior to the submission deadline of 21st August.

14.2 GNLP – pre-consultation planning

Prior to any discussion, Cllr Leigh confirmed to Cllr Banham that this item was a quick update and that it was not necessary for him to excuse himself.

Cllr Leigh reported that Regulation 18 draft Plan Consultation was scheduled for September- October this year and that there were no further updates at present.

15.0 Correspondence requiring consideration

- Mulbarton stream – copy of letter sent to affected residents in 2004 advising them of their responsibilities with regards to maintaining their half of the ditch. A copy of the letter was forwarded to MCP as part of Cllr Leg's correspondence with the Environment Agency.
- Email from Environment Agency about Mulbarton Watercourse, as previously mentioned by Cllr Legg.
- Email from Cllr Clifford-Jackson: the next hazardous waste amnesty at Ketteringham recycling centre is 11-13th October, more details on NCC's website.

16.0 Sub-committee/liaison officer reports

Cllr Leigh reported that water was on at the Long lane allotment site, almost two years since starting the transfer process, unfortunately it has now been turned off again as there is a leak and Hopkins Homes are waiting for a plumber to fix it. The water troughs on both new sites are lower than those at the Meadows and Swamp, however drinking water stand pipes have been installed; it was discussed that these will need to be turned off. Cllr Leigh reported that the solicitor has advised not to complete a partial sign off for the transfer of the site and it should be completed once both sites are up to specification. There is a further delay with the water at the Oakley Park South site in that Hopkins Homes were trying to connect into a high pressure water main and so further work is needed. It was noted that Hopkins Homes will be clearing site in October this year.

Cllr Leigh reported that the youth shelter roof has been painted with anti-climb paint and the appropriate signs put up; following discussion it was agreed to paint the rest of the shelter on Saturday (10.08.19).

It was noted that there had been no organised tennis on the MUGA this year but that Ping! remains popular.

Cllr Aldous reported that Co-op deliveries on Sundays recently have been in breach of their planning consent; having made contact with them he was able to report that for the last two weeks there has been an improvement with deliveries being made at 2pm and 9.30am. The timing of the deliveries affects over 100 nearby residents.

Discussions around recent and forthcoming road works noted that the damage to Cuckoofield Lane, has been caused by HGV construction vehicles to the Oakley park site and all were disappointed that Highways were resetting the ironwork on the road rather than raising the road surface back to its original condition/height, the result of which is liable to cause puddling in the winter. It was acknowledged that the three 20mph speedbumps in approximately 300 yards of road were not welcome but had been installed as a condition of Hopkins Homes planning consent.

16.1 Review of outstanding works list

A revised list was handed out. Following discussion it was recommended that a contractor be sort to make the necessary adjustment to the cableway at the Meadows.

17.0 To receive any items for inclusion on the next agenda

No additional items were received.

18.0 To adjourn the meeting for the 2nd public session

No members of the public wish to speak at this time.

There being no further business the meeting closed at 8.37pm

The next meeting will take place on Monday 2nd September 2019 at 7.30pm.

Payments for July 2019

Cheque Number	Recipient	Details	Net total	Vat	Amount £'s
102579	MVHMC	Room hire – April/May/June	50.00		50.00
102580	Richard Jackson Ltd	Report on retaining wall	505.40	101.08	606.48
102581	JD Services	Common ditches	840.00		840.00
102582	P Leigh	Expenses	34.51	5.63	40.14
102583	APC Pest Control Ltd	Quarterly pest control invoice	120.00	24.00	144.00
102584	A Phillips	Expenses – includes printer & website registration	392.33	77.47	469.80
102585	A Phillips	Salary	628.40		628.40
102586	HMRC	PAYE	179.31		179.31
102587	M Williams	Website migration, security & operating updates, domain registration for 2 years	186.98		186.98
102588	Ribbonsdale Nurseries	Monthly grounds maintenance	1017.49	203.49	1220.98
		Total for month:	3954.42	411.67	4366.09