

MULBARTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at

7.30pm on Monday 2nd December 2019

Councillors present:-

Peter Leigh Derek Aldous Adam Banham Gerald Peachy Richard Tucker
Beverley Leek Steve Sewell

1.1 District and County Councillors' Report

District Councillor Vivienne Clifford-Jackson sent her apologies for not being in attendance.

County Councillor Colin Foulger sent his apologies for not being in attendance.

District Cllr Nigel Legg reported that due to purdah not much was going on at SNC at present although SNC are looking at the future of refuse collections in the district with a possible collaboration with Broadland District Council. Broadland DC currently contract out their refuse services, this contract is due to expire in 2022. Cllr Legg stated that he had concerns if refuse collections were contracted out by SNC as the contract would come with rules and regulations that could mean a loss to the current flexibility in collections.

District Councillor Gerry Francis reported that he was on the infrastructure committee that is looking at refuse services; the committee has three options to consider: 1. out sourcing, 2. amalgamate the services for both District Councils and 3. form a not for profit company to provide a refuse service.

Both District Councillors stated that no decision has yet been reached. Cllr Legg reported that neither SNC's nor Broadlands current depots are fit for purpose; if the councils combined they may invest in a single new depot.

1.2 Public Session

A local resident wished to thank the Parish Council for the tree planting that took place last Saturday and thought that a very good job had been completed on the area; he did raise a concern about the security of the area and suggested possibly installing a fence around the area. Cllr Leigh reported that the poles had been hammered in with a digger so should be quite secure. Although one complaint had been received about the planting of a yew tree it was felt that there was good variety of species within the 30-35 trees that had been planted.

2.0 To close the meeting to public participation

Cllr Leigh closed the meeting to public participation and formally started the Parish Council meeting.

3.0 To receive and consider apologies for absence

All Cllrs were in attendance.

4.0 To receive declaration of interest on items on the agenda

Cllr Banham declared an interest in any matters relating to planning.

5.0 To confirm and sign the minutes of the Parish Council Meeting held on 4th November 2019

The minutes of the ordinary meeting held on 4th November 2019 were unanimously agreed as a true record of the meeting and duly signed after being proposed by Cllr Banham and seconded by Cllr Peachey. Cllr Leek and Sewell abstained from the vote as they were not present at the meeting held on 4th November.

6.0 Finance -To receive financial report and approve invoices for payment as per schedule

A proposed schedule of payments was handed out for approval. Copies of the latest financial summary were also handed out. Following proposal by Cllr Tucker and seconding by Cllr Leek all payments were duly passed. A copy of the payments is attached to these minutes.

6.1 Review of quotes for Jubilee gardens – tidy up and ongoing maintenance

Cllr Leigh reported that the maintenance of the Jubilee Garden had been taken out of the grounds maintenance contract for 2020. Following review of the work scope and quotes for a one off main clearance and then monthly maintenance, Cllr Leigh proposed that contractor 2 be awarded the contract; this was seconded by Cllr Leek and unanimously agreed.

6.2 Review of quotes for skate park resurfacing

Following review and discussion of the two quotes received and pending confirmation of specifications and warranties Councillors Banham and Leigh sought assurances that both contractors were quoting for the same work scope. This was confirmed. Cllr Leek proposed that contractor 3 be awarded the contract; this was seconded by Cllr Banham and approved by 6 councillors.

6.3 Review of quotes for installation of twin active net climber

Following discussion of the costings for the installation of a twin activity net it was agreed that because of the cost involved this project would not be taken any further at present. Councillor Leigh thought there were enough monies in the accounts to pay for this work and still have adequate funds to maintain Council commitments. Other Councillors sought to look at other funding streams.

6.4 Review of quote for church clock face restoration

Following discussion of the quote received from Smith of Derby it was agreed to get quotes from local contractors to compare costings. It was discussed that it would be nice to have the clock face restored in time for the VE celebrations. During discussion it was noted that the clock is not registered with the Imperial War Museum as a war memorial and it was questioned if the PCC would have records relating to the clocks installation in c1950. It was discussed that if the clock is not a war

memorial should MPC be paying for the work and if it could be registered then there may be grants available for any restoration work.

6.5 2020/21 budget planning

During discussions it was agreed to further the conversation with SNC about purchasing the north end of the Meadows and to make a budget provision of c£30,000 for this.

Discussions regarding budget provisions for the front car park were put on hold as this would need to be partially financed by SNC, which was unlikely in the foreseeable future.

7.0 War Memorial – update since last meeting

Cllrs Aldous and Tucker reported that they were having a meeting this Wednesday (04.12.19) to look at possible locations and designs with the aim of a being able to complete the project in time for the VE Day celebrations next year.

8.0 Men’s Shed – update since last meeting

Cllr Tucker reported that a second meeting was held last week, with 11 men being attendance. At that meeting it was agreed in principle to set up a Mulbarton and Districts Men’s Shed and their next meeting will be to discuss setting up a constitution, bank account and other formalities of being a constituted body; NCC Adult services have offered to assist with this next stage.

Cllr Tucker confirmed that after the third meeting the Men’s Shed would be totally independent of MPC , as originally agreed.

9.0 VE Day 75th Anniversary celebrations: 8th – 10th May 2020

During discussion it was noted that there are only four months to plan an event; Cllr Leigh reiterated the point that things needed to be pursued if they are to happen. Councillor Leek agreed to speak to local organisations to see if they wished to be involved with any celebratory event and to report back at the next meeting.

10.0 Request from the Football Club to hold their annual Festival on Mulberry Park, 23rd 7 24th May 2020

Following discussion it was agreed that MPC, whilst wanting to give permission for the event, did have a number of concerns that they would like the Football Club to answer before formally granting permission to use the land. Concerns will be put to the Football Club requesting a response prior to the January meeting.

Concerns: At present it appears as a festival and not a funding raising event for the Football Club – not mentioned on advertising; takes place on the pitch, the lease only permits playing of football; there were a number of complaints as to noise levels and the finishing time on the Sunday evening last year; what security will be in place; what parking controls will be in place to improve on last year’s event.

11.0 To agree the date for the 2020 Annual Parish Meeting

Following discussion it was agreed to hold the 2020 Annual Parish Council meeting on Monday 4th May, starting at 7pm; this meeting will be followed by MPC's AGM and ordinary meeting.

12.0 Update on planning application 2018/0872

Cllr Leigh reported that SNC had confirmed on 13th November that the Planning Inspectorate hadn't received an appeal regarding the refusal of the above planning application and as such it be can taken that the application has lapsed. (Email from SNC to this effect)

12.1 To consider any other planning applications

2019/2099: The Old Hall, NR14 8JS – it was unanimously agreed that MPC had no objections to this application.

13.0 Correspondence requiring consideration

- Request from a local resident to park a coach used for business on the car park, Monday to Friday during term times – it was unanimously agreed not to grant permission as the coach is used for commercial purposes
- Email from the Cricket Club – update on their season and that they wish to continue with paying for extra cuts on the cricket pitch in 2020
- Email from NCC regarding changing to bus services in the village

14.0 Sub-committee/liaison officer reports

Cllr Leigh provided an overview of the meeting of the Common Management Steering Committee that he and Cllr Aldous attending on 20th November. The highlights were: SNC have completed little work on any Commons that they have under their responsibility; complaints about light pollution on the west side of the Common have been raised with the Planning Department who have stated it is not a planning issue; MPC have spent £3500 this financial year on work on the Common; costing for work on the two ponds need to be reviewed at the January MPC meeting; SNC to look at alternative location for the Park Run and finally SNC were asked if they would consider devolving management responsibility for Mulbarton Common to MPC, a response to this is still pending.

Cllr Leigh reported that a pro-forma invoice had been requested for the new Common bench, so that an order could be placed.

Cllr Banham reported that he and Cllr Leigh had meet with the Police Beat Manager last week and both felt that a good rapport was being built and that he was being proactive within the constraints his employer sets.

Cllr Aldous reported that there was some minor activity going on in regards to the Hornsea Three wind farm and two further new proposals which have just started. MPC will register as an interested party for the new schemes in due course. No action or response is needed at present.

14.1 Review of outstanding works list

An update list was handout for review.

Cllr Leigh reported that Hopkins Homes may be close to completing the new allotments sites, a shed and bike racks are being installed shortly and the missing water meters have been brought to their attention.

Cllr Leigh reported that he is still trying to find someone local to repair the bus shelter.

Cllr Leigh reported that the arbour at the Jubilee Gardens entrance has been removed for repair.

15.0 To receive any items for inclusion on the next agenda

- North end of the Meadows
- Request from the Football Club to hold their annual Festival on Mulberry Park, 23rd 7 24th May 2020
- Costing for work on two ponds
- VE Day celebrations

16.0 To adjourn the meeting for the 2nd public session

A resident noted that whilst they acknowledged that the Football Club do a lot of good in the village it was disappointing that they had no representation at the meeting tonight or even previously when they have made request to MPC.

Cllr Legg reported that he would like to follow up on the issue of light pollution on the Common and asked if Cllr Leigh could provide him, outside of the meeting, further information.

Cllr Leigh reported that the next Parish Council meeting would be a week later than normal in January and confirmed the date as Monday 13th January 2020.

Cllr Leigh thanked all those residents that had regularly attended meetings this year and to all Councillors and the Clerk for their support and help and wished everyone a good Christmas and New Year.

There being no further business the meeting closed at 8.55pm.

The next meeting will take place on Monday 13th January 2020 at 7.30pm.

Payments for November 2019

Cheque Number	Recipient	Details	Net total	Vat	Amount £'s
102612	Norfolk ALC	Training	65.00	13.00	78.00
102613	K Gooch	Common hay cutting	260.00		260.00
102614	JS Sweeper Hire Ltd	Sweeper hire for car park	170.00	34.00	204.00
102615	Farmbits Direct Ltd	Tree planting posts	129.77	25.95	155.72
102616	Mulbarton Church	Harvest House hire – Men's Shed	12.00		12.00
102617	Norfolk ALC	Good Councillor Guides	11.97		11.97
102618	Information Commissioner	Data Protection fee renewal	40.00		40.00
102619	A Phillips	Expenses	48.48	6.60	55.08
102620	A Phillips	Salary	591.49		591.49
102621	HMRC	PAYE	155.04		155.04
102622	P Leigh	Expenses	99.30	5.60	104.90
102623	JD Services	Tree planting and Ditches (15/16 October & 29 November)	720.00		720.00
102624	Hatch Brenner	Allotments transfer	504.00	100.80	604.80
		Total for month:	2807.05	185.95	2993.00