

MULBARTON PARISH COUNCIL

Minutes of the Parish Council Meeting held remotely at

7.30pm on Monday 2 November 2020

Councillors present via remote videoing platform:-

Adam Banham Gerald Peachey Beverley Leek Steve Sewell Richard Tucker Derek Aldous

Also in attendance were three District Councillors and three members of the public.

1.0 District and County Councillors' Report

Following an explanation that the meeting was being held remotely as permitted under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 which came into force on 4th April 2020 and allows local authorities to conduct meetings remotely, Cllr Leek reported that County Councillor Foulger was not in attendance.

District Councillor Nigel Legg stated that he had little to add to his report that had been distributed to MPC as not a lot was happening at present. There were no questions from MPC or the public for District Councillor Legg.

District Councillor Vivienne Clifford-Jackson, wished to add to her report that SNC's Cabinet had met this morning; the original agenda had included budget planning for next year but following the announcement at the weekend this was cut short, though concerns were raised that with leisure centres closing and reduced car parking fees income would be reduced. Cllr Clifford-Jackson reported that planning enforcement plans had been ratified and that Public Space Protection Order – dog fouling /exclusion from play spaces had been brought up to date. SNC will not be delivering food parcels during the lock down but the Help Hub staff will continue to ensure that all that can be done to help residents will be done; there will not be an emergency committee at SNC as cabinet will be able to deal with all matters. There were no questions from MPC or the public for District Councillor Clifford-Jackson.

District Councillor Gerry Francis reported that all District Councillors now have SNC funds available to give out grants to needy causes within their districts and asked the meeting to let groups that may qualify to get in touch. There were no questions from MPC or the public for District Councillor Francis.

1.1 Public Session

No members of the public wished to speak at this time.

2.0 To close the meeting to public participation

Cllr Leek closed the meeting to public participation and formally started the Parish Council meeting.

3.0 To receive and consider apologies for absence

All Councillors were in attendance.

4.0 To receive declaration of interest on items on the agenda

Cllr Banham declared an interest in any matters relating to planning (item 12) and the GNLP (item 11)

5.0 To confirm and sign the minutes of the Parish Council Meeting held on 5th October 2020

The minutes of the ordinary meeting held on 5th October 2020 were unanimously agreed as a true record of the meeting after being proposed by Cllr Peachey and seconded by Cllr Sewell . As this is a virtual meeting arrangements would be made for the Chairman to sign the minutes at a later date.

5.1 To confirm and sign the minutes of the extraordinary Parish Council Meeting held on 5th October 2020

The minutes of the extraordinary meeting held on 5th October were unanimously agreed as a true record of the meeting after being proposed by Cllr Leek and seconded by Cllr Tucker. As this is a virtual meeting arrangements would be made for the Chairman to sign the minutes at a later date.

6.0 To receive financial report and approve invoices for payments as per schedule for October

A proposed schedule of payments and the latest financial summary were reviewed. Following proposal by Cllr Banham and seconding by Cllr Peachey all payments were duly passed. A copy of the payments is attached to these minutes.

6.1 To approve S137 cheque payment to the Norfolk Vanguard Judicial Review Campaign Fund account

During discussions it was confirmed that the Judicial Review crowd funding had passed its threshold of £8,000 and that the Claimant has confirmed by email that he can only receive direct donations, either by cheque or bank transfer, as an individual under the terms of the 'Aarhus Convention' for cost protection of liabilities, and that all of the donations from other Parish Councils have been by cheque to the 'Campaign Fund', which is a bank account in the name of the Claimant.

After discussion, and following proposal by Cllr Aldous and seconding by Cllr Leek, MPC unanimously agreed to make payment by cheque direct to the Claimant.

6.2 Budget planning for 2021/2022

Following discussion it was unanimously agreed that a working group would meet via Zoom on 24th November to beginning the budget setting process that would need to be agreed before agreeing the precept could take place. It was also agreed that prior to this working group meeting the Clerk would prepare some initial budget figures.

7.0 Working group report on completing items on the outstanding works list

Cllr Banham reported that good progress had been made on completion of outstanding works since the working group first met. Following discussions it was agreed that the next working group meeting would discuss long term options for the front car park, tree planting following the successful application to the Woodland Trust and replacement of a bench on the Common bench.

7.1 To review quotes for repairs to the front car park

Following review of the quotes and discussions, Cllr Banham proposed that Contractor 1 be awarded the contract; this was seconded by Cllr Leek and unanimously approved.

7.2 To review quotes for replacement bench on the Common

Following a review of costings for a natural bench against those for one made of recycled material and after discussion it was unanimously agreed that in principle MPC would like to install a natural bench on the Common. Cllr Sewell agreed to discuss with the supplier what timber he currently has available so as to get a more accurate cost idea for review at the next meeting. It was noted that the cost would include delivery and installation on to the Common.

7.3 To review quote for PAT testing of Parish Office

Cllr Leek reported that the electrician hadn't kept their appointment so no quote was available and this item would be deferred to the next meeting.

8.0 Update on discussions with Ian Holdsworth Chartered Surveyors and their request for Cadent Gas to install a gas governor on MPC's land

Cllr Leek reported that no further correspondence had been received on this matter so the item would be deferred to the next meeting.

9.0 To discuss correspondence from Dalcour Maclaren and renewal of EE & Three mast agreement and appointment of Land Agent representative

Following discussions it was unanimously agreed to further investigate options with regards to selecting a Land Agent to represent MPC in this matter.

10.0 Update on wind farm proposals

During discussion it was noted that an Archant press article showed that local MP's were starting to get involved and raise concerns of the impact that the current wind farm projects would have on Norfolk and that there was potential for this to effect this tranche of projects. Cllr Peachey reported that following correspondence with Richard Bacon MP; he was now on board and backing local objections with his fellow MPs.

11.0 GNLP SNC village cluster document

Cllr Leek reported that SNC's GNLP Village Cluster document has not yet been published and following no objections deferred the item to the next meeting.

12.0 To consider planning applications received

Cllr Leek reported that no planning applications had been received.

13.0 Correspondence requiring consideration

- NCC Annual Budget Consultation
- SNC Consultation for Public Space protection Order – dog fouling/exclusion from enclosed play spaces

14. Liaison officer reports

Councillors agreed that all points had already been raised.

15. Co-option of Councillor

Cllr Leek reported that Mrs Emma Reeve wished to be co-opted onto the Parish Council. Cllr Leek advised that she would be adjourning the meeting to allow Mrs Reeve to speak.

Meeting Adjourned.

Cllr Leek asked Mrs Reeve if she was in a position to sign the requisite paperwork in the presence of the Clerk prior to the weekend. Mrs Reeve advised that she could report to the office on Wednesday to sign any paperwork.

Meeting Resumed.

Cllr Leek proposed that Mrs Reeve be co-opted on to the Parish Council, this was seconded by Cllr Sewell and unanimously agreed.

16.0 To receive any items for inclusion on the next agenda.

- Budget planning for 2021/2022
- To review quote for PAT testing of Parish Office
- To review costs for the replacement bench on the Common
- Update on discussions with Ian Holdsworth Chartered Surveyors and their request for Cadent Gas to install a gas governor on MPC's land
- To discuss correspondence from Dalcour Maclaren and renewal of EE & Three mast agreement and appointment of Land Agent representative

17.0 To adjourn the meeting for the 2nd public session

A member of the public wished to congratulate and thank the Parish Council for the work on the Church Clock stating that it looked as good as new.

Mrs Clifford-Jackson wished to update MPC and the public with regards to the church floodlights, explaining that there was a problem with the timer which is scheduled to be fixed in the near future.

There being no further business the meeting closed at 8.18pm.

The next meeting will take place on Monday 7th December 2020 at 7.30pm.

Payments for October 2020

Cheque Number	Recipient	Details	Net total	Vat	Amount £'s
102669	Mrs M Carter	Management of village website 01.05.2019- 30.04.2020	120.00		120.00
102670	Smith of Derby	Clock (War Memorial) restoration	4823.00	964.60	5787.60
102671	A Phillips	Salary	1097.29		1097.29
102672	HMRC	PAYE	479.01		479.01
102673	Ribbonsdale Nurseries	Grounds maintenance	1078.50	215.70	1294.20
102674	DJ Ireland Groundworks & Paving Services	Play bark & Common bin and miscellaneous works on Common	1085.00	217.00	1302.00
102675	Iceni T/A NTS partnership	Jubilee Gardens	65.00		65.00
102676	Bartlett Signs	13 x car park signs	273.00	54.60	327.60
The below item was approved under item 6.1 November 2020					
102676	RS Pearce (Judicial Review Fund)	Donation to windfarm judicial review	1000.00		1000.00
Total for month:					
			10020.80	1451.90	11472.70