

MULBARTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on

Monday 10th January 2022 at 7:30pm

Councillors present: Derek Aldous, Adam Banham, Beverley Leek, Gerald Peachey, Emma Reeve, Steve Sewell and Richard Tucker.

1.0 District and County Councillors' Report

Apologies were received in advance and noted from District Councillor Clifford-Jackson.

District Cllrs Legg and Francis are at another Parish Council meeting and may be in attendance later.

1.1 Public Session

No members of the public wished to speak at this time.

2.0 To close the meeting to public participation

Cllr Aldous closed the meeting to public participation and formally opened the Parish Council meeting.

3.0 To receive and consider apologies for absence

All councillors were in attendance.

4.0 To receive declarations of interest on items on the agenda

Cllr Banham declared an interest in matters relating to items 8, 13, 14 & 15. It was agreed that Cllr Banham would leave the room during discussion of these items.

Cllr Sewell declared an interest in matters relating to item 8.

Cllr Peachey declared an interest in matters relating to item 9.

5.0 To confirm and sign the minutes of the Ordinary Parish Council meeting held on 6th December 2021

The minutes of the Ordinary Parish Council meeting held on 6th December 2021 were unanimously agreed as a true record of the meeting after being proposed by Cllr Leek and seconded by Cllr Peachey.

5.1 To confirm and sign the minutes of the Extraordinary Parish Council meeting held on 14th December 2021

The minutes of the Extraordinary Parish Council meeting held on 14th December 2021 were unanimously agreed by those in attendance at said meeting as a true record of the meeting after being proposed by Cllr Tucker and seconded by Cllr Sewell .

6.0 To receive financial report and approve invoices for payments as per schedule for December

The financial report including the budget tracking report was noted. Following proposal by Cllr Sewell and seconding by Cllr Leek all payments for December were unanimously approved. A copy of the payments is attached to these minutes.

6.1 To approve the budget for 2022/23

During discussion it was agreed that £10,000 be “earmarked” for tree works in 2022/23 from existing headings. Following proposal by Cllr Peachey and seconding by Cllr Sewell the budget for 2022/23 was unanimously agreed.

6.2 To approve the precept for 2022/23

During discussion it was noted that the tax base for 2022/23 has increased by 14. Following proposal by Cllr Peachey and seconding by Cllr Leek it was unanimously agreed that the precept for 2022/23 is £50,865.00 which is equivalent to £37.65 for a Band D property.

6.3 To review quotes and approve contractor/s for repair of Meadows play equipment and installation of safety surfaces

Revised quotations for repairs and surfacing, as requested at the last meeting, had been received.

After discussion of the revised quotes for repairs to the Meadows play equipment Cllr Tucker proposed that the work be completed and a contract awarded. This was seconded by Cllr Banham and unanimously agreed. Following discussion of the benefits of installing safety surfacing around the play equipment at the Meadows and review of the revised quotation, Cllr Tucker proposed that the work be completed and a contract awarded. This was seconded by Cllr Banham and unanimously agreed.

6.4 To review quotes and approve contractor for the south side Common path

Three contractors had been approached for quotations. Following discussion Cllr Aldous proposed that Contractor 2 be awarded the contract. This was seconded by Cllr Peachey and unanimously agreed. It was noted that the work would not be completed until around May time, as compaction of the new surface material will bring water to the surface if the ground is too wet, which would damage the new surface.

7.0 Working group report on completing items on the outstanding works list & next working group meeting

Cllr Banham reported that there were a number of tasks on the outstanding works list that councillors could complete through working parties, and in order to use councillors time and skills effectively these tasks can be identified and scheduled via the monthly outstanding works working group.

7.1 Review of work and costs to replace vandalised disabled parking signs by the surgery and two arson damaged bins on the Common

During discussion it was noted that the disabled parking sign posts had been drilled and then sawn in order to remove them and that the signs had had their security fixings drilled out. It was unanimously agreed that a work scope for replacing the two bins and the two disabled signs be completed and put out for quotes.

8.0 Neighbourhood Plan Review working group update and consideration of actions required

Cllr Banham left the meeting before discussion of this item.

Following discussion, Cllr Sewell proposed that the Planning Consultants be directed to complete Stage 1 of their proposal (i.e. determining the scope of review). This was seconded by Cllr Reeve and unanimously agreed by those present.

Cllr Banham returned to the meeting after discussion of this item.

9.0 Review of safety at Long Lane/The Rosery junction

Following discussion it was unanimously agreed that this matter be raised again with County Councillor Elmer, who participates in the County Council Transport Committee, as no reply has been received to the emails sent on 11.12.2021.

10.0 Request from the Football Club for spectator facilities and a boundary hedge on Mulberry Park

Following discussion it was unanimously agreed that any decision would be deferred until legal advice had been received and then the matter could be added to the next available agenda. It was noted that MPC had "chased" their previous request for an appointment with their solicitors.

11.0 Transfer of allotment land and request from Cadent Gas to install a gas governor

It was noted that MPC's solicitors advised on 10.11.21 that they had received updated plans from Birketts for the transfer of the allotments and there were no decision or actions required by MPC at this meeting. The Clerk will follow up this matter up so that the land transfer can be completed prior to further discussions with Cadent Gas.

12.0 Renewal of EE & Three mast agreement

Correspondence received from Winckworth Sherwood on behalf of EE Limited (EE) and Hutchison 3G UK Limited ("Three") was noted. Strutt and Parker, MPC land agents, have also received a copy of this letter and there were no decision or actions required by MPC at this meeting.

13.0 Update on wind farms

Cllr Banham left the meeting before discussion of this item.

A report on recent developments affecting the local area was received and noted. This document will be added to MPC's website.

14.0 Update of solar farms & industrialisation of South Norfolk

A report showing the latest planning applications for industrialisation of areas in the locality was received and noted.

Following discussion of the draft response for 2021/2645: Land north of Stoke Lane, Dunston, it was unanimously agreed that the response be submitted.

The latest correspondence from SNC's Director of Place was received and noted.

15.0 To consider planning applications received

There were a number of new planning applications requiring consideration. A summary of those received since the meeting was noted.

CLLr Banham returned to the meeting after discussion of this item.

16.0 Correspondence requiring consideration

- Letter from Rev. Miller: CLLr Reeve suggested that a meeting be arranged with the Mulbarton Village Hall Management Committee (MVHMC) Secretary and the MVHMC Bookings Officer to discuss. CLLr Reeve will provide some suitable dates to the Clerk to facilitate a meeting.

17.0 Liaison officer reports

Allotments: CLLr Leek reported that there are two vacant allotments on the Long Lane site.

Mulbarton Common Steering Group: CLLr Peachey reported that there were no new updates, as the Steering Group have not met since November. The Steering Group will follow up on the Connecting the Claylands Project with a view to ensuring that work is completed on the ponds during the dormant time of year.

18.0 To receive any items for inclusion on the next agenda.

No Councillor had any items for inclusion in the next agenda in addition to those already noted.

19.0 To adjourn the meeting for the 2nd public session

CLLr Aldous adjourned the meeting for the second public session.

A member of the public suggested that a CCTV camera be installed in the surgery car park to prevent further vandalism.

A member of the public asked if the proposed gas governor at the Long Lane allotment site would impact on the number of available plots at the site.

There being no further business the meeting closed at 8.05pm.

The next meeting will take place on Monday 7th February 2022 at 7.30pm in the Committee Room at the Village Hall.

Payments for December 2021

Cheque Number	Recipient	Details	Net total	Vat	Amount £'s
102790	Ben Perry	PAT Testing	105.00	21.00	126.00
102791	Printerland	2 x toners	209.52	41.90	251.42
102792	Thrings LLP	Professional charges	1750.000	450.00	2200.00
102793	HMRC	PAYE	234.50		234.50
102794	A Phillips	Salary	736.74		736.74
102795	A Phillips	Expenses	24.84	4.33	29.17
102796	Mulbarton Village Hall Management Committee	Room Hire – Oct, Nov & Dec 2021	52.50		52.50
		Total for month:	3113.10	517.23	3630.33